Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**MANOHARRAO KAMDI MAHAVIDYALAYA CHITANVISPURA MAHAL NAGPUR**
Name of the head of the Institution	**Shri. Y.R. Panchabhai**
Designation	**Principal**
Does the Institution function from own campus	**No**
Phone no/Alternate Phone no.	**07122551768**
Mobile no.	**8793740302**
Registered Email	**manoharraokamdi@gmail.com**
Alternate Email	**usha.ngp6@gmail.com**
Address	**Sant Sonaji Wadi Chitanvispura Nagpur**
City/Town	**Nagpur**
State/UT	**Maharashtra**
Pincode	**440032**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Pradip K. Wath**
Phone no/Alternate Phone no.	**07122551768**
Mobile no.	**9922065186**
Registered Email	**manoharraokamdi@gmail.com**
Alternate Email	**wath.pradip@gmail.com**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	**https://manoharraokamdi.edu.in**
4. Whether Academic Calendar prepared during the	**Yes**

year	
if yes,whether it is uploaded in the institutional website: Weblink :	https://manoharraokamdi.edu.in/AQAR/2017-18/Institutional-Calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	00	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	07-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Saplings were planted to make the campus ecofriendly and green.	27-Aug-2017 1	23
Guest lectures on swami vivekanda	12-Jan-2018 1	16
Celebration of Dr. B.R. Ambedkar Jayanti	14-Apr-2018 1	20
Guest Lectures on gender on Discrimination	01-Mar-2018 1	15

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Guest lectures were taken by various eminent resource persons. Memorable days were celebrated to mark the occasion. Saplings were planted to make the campus ecofriendly and green. Marathi Bhasha pandharwada was celebrated to promote the state language Marathi. Various committees were formed for the proper functioning of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To take guest lectures	Guest lectures were arranged on various topics forvthe students and eminent resource persons from different college were invited for the same.
To commemorate the birthdays and anniversaries of great personalities of the nation.	The academic calendar was so prepared to cover all the days of great personalities of the nation to inculcate the patriotic feelings amongst the students.
Marathi Bhasha pandharwada to be celebrated.	In order to promote the state language Marathi Bhasha pandharwada was celebrated on birth anniversary of Annabhau sathe.
To form various committees	Various committees were formed to carry out the proper functioning of the college.
Green campus initiative	More saplings were planted in the campus to make it green and ecofriendly.
Research activities to be streamlined.	The faculties were motivated to include their articles in ugc listed journals.
Research activities to be streamlined	The faculties were motivated to include their articles in ugc listed journals.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	16-Mar-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic year, the Teachers' Council under the chairmanship of the Principal convenes the meeting of all the teachers in order to discus to chalk out annual plan for teaching so as to implement the designed curriculum effectively provided by the university. The departmental -annual plan for teaching is prepared by the respective teachers and is submitted to the IQAC for approval. At the conclusion of each academic session the Teachers' Council - under the chairmanship of the Principal - meets to assess the annual plan for

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teaching is executed in a time bound manner and at the same point of time, completion report of planned curriculum is presented before the Council for the approval of the chairperson. In case of failure to complete the planned curriculum in the stipulated time extra classes are engaged. Individual teaching plans are also prepared at the beginning of the session and monitored by IQAC on a monthly basis. For effective implementation of curriculum, the following methods are used. Annual Teaching Plans are prepared and followed Academic Calendar is designed to execute Annual Plan for teaching in a stipulated time. Month –wise annual teaching plan is chalked out and implemented.

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1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NIL

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HUMANITES	360	100	70
BCom	COMMERCE	360	150	137

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	207	0	7	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
0	0	0	0	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-developed mentoring system functionally effective, and the committee is duly constituted to follow the process and procedure for the benefit of the students. The college has only two full time faculties rest are contributory teachers who are also the mentors of the students in the Institute. They handle both the odd and even semester and the students are the same. They are given the responsibility of mentoring all the students and the ratio comes out to be as- …. The student's list is equally divided amongst the students and the mentors form their own groups to mentor their listed mentees. The mentor-mentees interaction time has been given in the timetable of the institution in which the mentees can interact with their teacher mentor for the academic and stress related issues. The mentor teachers are also given additional responsibilities with respect to their mentees as they look after whether they are regular or not or whether they are responding to the assignments or not, etc. The mentor teachers are also given the mobile numbers of the students for contact and the mail id are also shared. Even the mentor-mentees list is displayed on the notice board and shared on the watt's app groups of the students. All the mentors are informed to resolve the issues in specific time. This mentoring mechanism is effectively used in the institution as a tool to redress the students' problems and help them to release their stress that stands in the way of their academic progress. The mentors are also given the mobile numbers of their mentees so as to make their interaction easier in case the mentees is absent in the college. This is an additional responsibility given to the mentors. The impact of the mentoring mechanism has been observed in a way that the mentees share their issues very comfortable with their mentor as if it is a one window for them to get their problems solved. The teachers submit the records of issues raised and issues resolved at the end of the academic session.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
207	7	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	7	6	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NIL

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

NIL

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	HUMANITES	9	3	33.33
02	BCom	COMMERCE	20	3	15

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	5	06
National	English	3	06
International	English	2	06

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	5	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	Nill	Nill	Nill

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	Nill	Nill	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
70000	63279

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar Halls	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
220000	218686	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has developed a small mechanism for the maintenance and optimum utilization of physical, academic and support facilities. The building maintenance is looked after by the members of the management. The cleanliness of toilets and washrooms is done regularly by the outside person appointed for the purpose. By adopting green initiatives, the campus has been made beautiful and is well maintained to create and support the academic atmosphere. The institution follows some procedures and follows the same for the maintenance of physical, academic and support system as per the requirements and resources. The suggestions given by the governing body, various cells and the faculties are considered by the purchase committee and lead forward. The timetable committee plans for all requirements regarding classrooms, furniture, and other equipment. The management decision remains final, and the required materials are thereby purchased, and the concerned bills are submitted to the head clerk of the Institute and the audit is done at the end of the year. The students seek admission to desired courses. The classrooms boards and furniture facilities are utilized regularly by the students. The maintenance in case of electrical fittings, repairs of fans, gardening etc is done with the efforts of the non-teaching and subsequent vouchers are submitted in the office as and when required. The requirement and list of books is taken from the concerned departments subject wise and the finalized list of required books is duly approved and signed by the principal.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	GOV Scholarship	65	91310
b)International	00	0	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	Nill

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
00	00	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
		No Data Entered/Not Applicable !!!				

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

00

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic functioning: As per the Maharashtra University Act 2016, Local Management Council (LMC) has been replaced by College Development Committee (CDC). It has helped the college administration to develop innovative ideas to bring overall development in the departments for everyone to become part and parcel of the system. Accordingly, college administration has brought changes in the functioning of various department and made participant end users a part of the development. The College inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational autonomy at various levels. Under the supervision of Principal, the faculties of the Departments are empowered, and the departments are provided academic autonomy, a concrete step towards an effective decentralized governing system.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development – The institution is affiliated to RTM Nagpur University, Nagpur and accepts the curriculum proposed by the university syllabus. The curriculum is designed by the University and the college cannot change the curriculum that is designed by the University. One of the faculty members of our college is on board of studies and have

	contributed to syllabus revision from time to time as per the need of the industry. During classroom interaction, special importance is given to Power Point Presentation, poster competition, Group discussion, importance of cleanness of campus is initiated.
Teaching and Learning	Teaching and Learning: The college makes efforts to enrich the student experience by providing participative and active Learning environment. Increased use of modern teaching aids, guest lectures, presentations used for teaching are taking roots in the institution. Remedial coaching is imparted to the needy students as per the requirement and needs.
Examination and Evaluation	Examination and Evaluation Examination committee was formed in the beginning of the session. The committee prepared College Examination Schedule and monitored University Examination. College Examinations were conducted a few days before the University Examinations. Results and marks sheet was conveyed to the students and the records were maintained by the examination committee. Question Papers were prepared as per the University Examination pattern. Internal Assessment schedule was decided by the Examination Committee and records were maintained. Due to introduction of semester pattern by the university, internal marks of each student in each paper are to be submitted to the university. For this, the internal marks are to be given to the students based on the following criteria 1. Attendance in theory classes 2. Submission of Home assignments, 3. Class tests and 4. Attendance in college programmes has been made compulsory and record of the students is thus prepared. Thus, the students are evaluated continuously based on the above criteria in both the semesters.
Human Resource Management	Human Resource Management The institution has not a very well organized Human Resource Management system. In 2018-19 there were 5 full time, 6 parttime and 5 non-teaching (-permanent) members were working. Committees and duties were assigned to each of the member of the teaching and non-teaching
Admission of Students	Admission of Students The institution follows the admission process strictly as per RTM Nagpur University, Nagpur, and Govt. norms. Admission process of the college always has been transparent. Reservation policies as per the Government norms are adopted. The university declares a specific schedule for admissions of U.G. The students give their preference of their choice and select the college to complete their U.G. Admission regarding information is obtained by the students through the prospectus of the college. The list is declared and displayed on the college notice board and newly created wats app group. For the successful implementation of the admission process the institution formed an admission committee. It comprised the principal and the members of teaching and non-teaching staff.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is Government aided, privately managed and receives financial assistance from the Maharashtra Government, Governing Body of the college, students' fees Grants and Scholarship funds .The college head clerk, supervises and ensure that all financial transactions are done after due care as per rules. Internal Audit: The college has a systematic mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the principal by providing the Note sheet which is duly approved by the Director of the Institute. The Head Clerk along with a faculty purchases the items as per laid down procedure and rules. The principal keeps a strict vigil on the purchase system to make the system more robust and transparent, the bills are perused by the Director, president, and governing body before final payments. All the financial transactions and payments released by Principal are put forward in meeting of the governing body for approval. The accountant of the college maintains all the financial records. All the vouchers and bills are duly audited at the end. Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organization. External audit is conducted after end of accounting period Audit report and audited statements of accounts are discussed in College Development Committee. Queries and suggestions are resolved satisfactorily. The institute also ensures timely submission of audited utilization certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Computer training to the support staff based on skill. • They are allowed to participate in the meetings of their organization. The institution permitted to organize such meeting in the institution. • Regular birthday celebrated in the institution considering them a family member.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Established the Cells and committees to regularly assess and enhance the programmes, teaching methodologies and support system. Lecture series are introduced for the students and soft skill programmes are encouraged for overall personality development of the students. Use of ICT to make teaching learning process is more effective and is encouraged by the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planted Trees in the campus. 2. Initiatives taken for Plastic free Campus. 3. Efforts for paperless office using mails for internal communication. 4. Proper disposal of Solid, e-waste material. 5. Regular cleanliness of the campus and the washrooms

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

College plays a pivotal role in shaping the minds of young individuals and preparing them for the challenges of the future. To ensure holistic development, colleges must implement various best practices that go beyond conventional classroom teaching. This report discusses two effective practices of our college: Lecture Series and Celebrating Great Personalities of India. These practices aim to enhance students learning experiences, foster intellectual growth, and promote values such as patriotism and human values. Lecture Series: Lecture series in college is such a program that invite distinguished speakers, experts, and professionals from diverse fields to deliver talks on relevant topics. The objective is to expose students to a wider range of ideas, perspectives, and knowledge beyond their regular coursework. These lecture series offer numerous benefits. Lecture series provide students with opportunities to explore subjects and concepts that may not be covered in their curriculum. This exposure to interdisciplinary ideas helps students develop a well-rounded understanding of various fields. Engaging talks stimulate critical thinking, encouraging students to question established norms and develop their analytical skills. The interactive nature of lecture series allows for debates, discussions, and the exchange of ideas, fostering a culture of intellectual curiosity. Expert speakers bring real-world experiences and offer valuable insights into current trends, challenges, and emerging opportunities, helping students connect theory with practice. Celebration of Great Personalities of India: Celebrating the lives and contributions of great personalities from India is an effective way to instil human values and patriotism among college students. By honoring and learning from the lives of renowned figures such as Mahatma Gandhi, Rabindranath Tagore, Swami Vivekananda, and others, students can benefit in many ways. Great personalities often embody strong moral values and principles. Their life stories inspire students to emulate their qualities of integrity, perseverance, compassion, and empathy. By celebrating these personalities, colleges can nurture the ethical development of students and shape their character positively. Celebrating the great personalities of India helps students connect with their cultural heritage and develop a sense of pride in their nations history. It encourages them to value and preserve their rich cultural traditions, fostering a sense of identity and belonging. The lives and achievements of great personalities serve as a source of inspiration for students. By showcasing their journeys, struggles, and successes, colleges motivate students to set high goals, work hard, and persevere in the face of challenges. These personalities become role models, guiding students towards personal and professional excellence. Celebrating great personalities from India promotes a sense of patriotism and love for the nation. Students learn about the sacrifices made by these individuals for the betterment of society and the college. The college observes the national days and events with great pride.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college stands apart as it lays greater emphasis on value-based education and to prepare the students with humane outlook and also to face the challenges of the modern life. The continuous activities and programmes conducted by the college instil in them a sense of self-worth, discipline and accountability and fill them with confidence to stide ahead with the face held high. The guest lecture series conducted the year round gives them an experience to interact with outside resource persons giving them the extra edge favouring an all-round development of the personality. Institutional Distinctiveness Manoharrao Kamdi Mahavidyalaya, with a history of 35 years, has created a niche for itself to promote students with national consciousness, social responsibilities and humane values. Value-based education, being its priority, the college has gained a wide reputation among

parents and academia as the most trusted name for integrated/holistic development of students. The thrust area of building transformative multi-faceted learning ecosystem at our college, is primarily embedded in its vision of creating a "Distinctive environment of educational excellence with humane values and social responsibility" through a plethora of 'beyond the curriculum' activities for promoting knowledge that is blended with right skills, attitude and values for lifelong success and wholesome living. Hence, our distinctiveness is reflected in giving the students 'learning experiences 'beyond the classroom'. The campus is ever vibrant with opportunities galore to nurture talent, build competencies and confidence among students to face challenges in the context of rapidly changing global dynamics. Departmental Activities under the Heads of various Cells inculcate enthusiasm among students to go beyond the curriculum to develop innovative ideas, team building and leadership skills. The major activities of the college include • Lifelong Learning of the college gives students an opportunity to work with the educational excellence with human values and social responsibility through the number of activities beyond the curriculum blended with right skill, attitude and values for lifelong success and holistic living. • College Magazine Aaradhana help the student discover their writing passion and reporting. • Departmental Associations hones the skilss and conduct various aptitude related activities that help the students to build confidence.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To conduct lecture series to organize tree plantation programmes- It is essentiall to keep the environment clean and healthy and with this intention the college will conduct several programmes in the forth comung years. To organize community development programmes to initiate mentor mentee scheme