Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**Manoharrao Kamdi Mahavidyalaya chitanvispura mahal Nagpur**
Name of the head of the Institution	**Dr. Pradeep Wath**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**No**
Phone no/Alternate Phone no.	**017222551768**
Mobile no.	**9765800011**
Registered Email	**manoharraokamdi@gmail.com**
Alternate Email	**usha.ngp6@gmal.com**
Address	**Sant Sonaji Wadi, Chitanvispura, Mahal, Nagpur.**
City/Town	**Nagpur**
State/UT	**Maharashtra**
Pincode	**440032**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Meenakshi Wasnik**
Phone no/Alternate Phone no.	**017222551768**
Mobile no.	**8329208072**
Registered Email	**manoharraokamdi@gmail.com**
Alternate Email	**mvwasnik@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://manoharraokamdi.edu.in/AQAR/Report/2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://manoharraokamdi.edu.in/AQAR/2018-19/Academic-Calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**00**	**2004**	**16-Sep-2004**	**15-Sep-2009**

6. Date of Establishment of IQAC

07-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of the	**01-Jul-2018**	**9**

Academic calendar	1	
Preparation of action plan	02-Jul-2018 2	9
Formed Watts app group for sharing study materials.	02-Aug-2018 2	125
Organized guest lectures for students	25-Sep-2018 7	35
MARATHI BHASHSA PANDHARWADA	26-Nov-2018 1	23

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The Iqac encouraged all the faculties to make teaching plan in advance in their own subjects. It was decided to conduct some programmes for the student's development. The Institutional calendar to be followed strictly. The iqac has taken different initiatives to make the teaching learning and evaluation more robust and effective. The iqac encouraged to form cells and Committees to conduct various programmes.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make the teaching learning and evaluation process in the institution more robust and effective.	This initiative adapted bythe Institute helped to improve the quality
To form wats app group of the students for sharing study material and providing other academic information	The students were highly benefitted with it as they were able to start using technology and created interest in them as they got their study material in groups.
Introduction of mentoring system	The mentoring process initiated by IQAC helped the students to overcome confusions and helped to resolve their problems and difficulties.
To conduct regular meetings and achieve the proper outcome by proper monitoring the activities.	This process helped the IQAC in conducting programmes and activities as per the schedule

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development committee	10-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**21-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic year, the Principal convenes the meeting of the faculty members in order to discuss and demarcate a tentative annual plan for teaching so as to implement the designed curriculum effectively provided by the university. It is mandatory to adhere to university syllabus and examination pattern. The syllabus is unitized and the subject teachers monitor the completion of syllabus from time to time. In addition, Principal also interacts regularly with faculty members for effective planning and implementation of curriculum. The departmental -annual plan for teaching is prepared by each department and is submitted to the IQAC for approval. At the conclusion of each academic session the principal convenes the meeting with the heads of each department in order to assess the annual plan for teaching is executed in a time bound manner and at the same point of time, completion report of planned curriculum is presented to the principal by the various heads of the departments for principal's approval in case of failure of completing the planned curriculum in stipulated time extra classes are engaged. Individual teaching plan is also prepared at the beginning of the session and monitored by IQAC on monthly basis. For effective implementation of curriculum, the following methods are used. • Annual Teaching Plan are prepared by each department and followed • Academic Calendar is designed to execute Annual Plan for teaching in a stipulated time. Regular classroom activities are maintained on daily basis • Four-unit tests and two term exams each before the conclusion of the session are conducted to make the students examination friendly • To make teaching more meaningful, charts, posters, diagrams, graphs, photographs and modern teaching equipment?s like LCD are used. PPTs are shown to the student to make teaching learning interesting. • ICT in teaching is used in the form of small presentations in varied and diverse fields to simplify the subject and arouse the desire and curiosity of the learners. • Regular Teachers council meetings are organized for assessing effective implementation of curriculum. Regular Student Council meetings are held to solve student related matters. • Lectures series are organized by eminent Resource person of other colleges to enhance subject knowledge to the students. Activities like guests? lectures, essay writing competition, quiz, debate, and elocution are organized regularly. These activities prove very useful for development of skills. Soft Skills Development and Personality Development Programmes are conducted regularly in the college. This gives insight and helps to build better outlook towards their subjects. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HUMANITIES	22/06/1984
BCom	COMMERCE	22/06/1984
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	**Nill**	**0**
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	**HUMANITIES**	**120**	**30**	**26**
BCom	**COMMERCE**	**120**	**70**	**64**
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	125	0	5	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
5	2	2	0	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor mentee The institution has been implementing the Mentor-Mentee Scheme for the students. It aims at mentoring each student of the institution. Following are the objectives of the Mentor-Mentee Scheme 1. To attend the problems of the mentees. 2. To find out remedies over the problems of the mentees. 3. To provide helping hand (academic, financial or personal) to the mentees. All the undergraduate students were treated as mentees. The students were distributed among all the fulltime teaching staff members. Every teacher assigned students as mentees of under graduation to be taken care of. The students of the institution come from different backgrounds and face various family, economic, social, or personal problems. All the 5 mentors and the CHB teachers tried to understand the problems of the students through regular interactions. Since the college does not have the requisite staff the help of part time teachers came as a great assistance. At the beginning of the session, the students name along with their mentors are displayed on the college notice board Bridge Course of 7 days duration was organized by all the departments at the beginning of the academic year. The mentoring system was explained to students in detail. Necessary data related to the students such as their contact number, E-mail, Family Income, category, and gender was collected by the mentor. Mentors maintained communication with mentees through one-to-one interaction and social networking sites such as what app. The mentors are responsible for the academic progress and the psychological well beings of the mentee. They were also entrusted with the task of monitoring the attendance and academic progress of the students. All mentors were provided feel free to approach their teachers / mentor regarding all problems faced by them. As the students at the college belong to vernacular medium so they don't give importance to education. All mentors communicated regularly with the mentees to encourage and motivate them for education

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
125	5	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	5	8	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	01	VI	26/06/2019	11/07/2019
BCom	02	VI	24/04/2019	14/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has constituted examination committee to bring transparency in the examination process and facilitate the students to enhance their performance. Therefore, four-unit tests and two terms exams are conducted before the university exams. The term - papers are strictly based on university pattern. These papers are duly checked by the respective teachers of each subject and are distributed to the students at the earliest. The result sheet of each subject is submitted to the examination committee by the teachers as well as is maintained by the respective teacher of each subject. After the second term examination, Intensive classes are conducted for the students to solve their difficulties and to help them to revise their syllabus. Regular Unit tests and test examinations are conducted, and the papers are evaluated. The students become familiar with the paper pattern due to this practice. As per the University directions Internal assessment for each subject is carried out for which the teachers give the assignments and are evaluated by the concerned teachers. term test is conducted prior to the University examination tentative schedule is given to the students on wats app and is also displayed on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A comprehensive academic calendar of the institution was prepared and implemented for session and presented in the college council meeting. University academic calendar was taken into consideration While preparing the academic calendar for the Session. Various academic activities were planned to keep in view the overall development of the students. It was decided to organize collaborative activities with various renowned colleges in the city. All the decided activities were conducted in time. Several guest lectures, workshops were planned and conducted successfully. To inculcate and nurture cultural skills Yuvarang intercollegiate competitions such as Debate, Essay, Poster, slogan, mehandi, rangoli etc were conducted successfully. Internal college exams as well as University Examinations were conducted in tune with University calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://manoharraokamdi.edu.in/AQAR/2021-22/2.6.1/PROGRAMME-OUTCOMES.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	HUMANITIES	4	3	80.00
02	BCom	COMMERCE	3	1	50.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	3	Nill
National	ECONOMICS	10	Nill
National	ENGLISH	2	Nill
[View Uploaded File](#)			

 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
[View Uploaded File](#)	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	Nill	Nill	Nill	Nill	Nill	Nill
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 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	11	0	0
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3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
00	Nill	Nill	Nill
No file uploaded.			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

00	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
00	Nill	Nill	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nill	Nill	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
240000	237900

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar Halls	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
130000	120063	120000	117837

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution follows well defined procedures and follows the same for the maintenance of physical, academic and support system required to carry out the academic activities of the institute as per the requirements and resources. The suggestions given by the governing body, various cells and the faculties are considered by the purchase committee and lead forward. The timetable committee plans for all requirements regarding classrooms, furniture, and other equipment. The infrastructure and planning committee receives the infrastructure requirements from academic council members, cells, and committees at the end of the academic year. After thorough analysis, the requirements are proposed to the purchase committee for budget approval. The requirement is thoroughly analyzed and later proposed to the management for budget allocation. The management decision remains final, and the required materials are thereby purchased, and the concerned bills are submitted to the head clerk of the Institute and the audit is done at the end of the year. The students seek admission to desired courses. The classrooms boards and furniture facilities are utilized regularly by the students. The maintenance and repair of the electrical fittings, fans and tube lights, bench, desks, computers etc is done with the help of the technicians and the entire procedure is supervised by the non-teaching staff. The repair works subsequent vouchers are submitted in the office as and when required and paid by the college. Library- The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The publishers are invited with quotations and list of books and authors. Each faculty prepares the list subject wise with tentative price amount. The finalized list of required books is duly approved and signed by the principal. Every year in the beginning of session, students are motivated to register themselves in library. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N.A	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship	11	38486
b)International	N.A	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA AND MEDITATION	21/06/2018	24	Institutional level
Soft-skills	25/09/2018	18	Institutional level
Remedial coaching	12/03/2019	40	Institutional level
Bridge courses	06/08/2018	26	Institutional

			level
Personal Counselling	06/08/2018	54	Institutional level
Gandhi Contribution in National Movement from the period 1930 to 1939	02/10/2018	34	Institutional level
Swami Vivekanandas combined Speech	01/09/2018	27	Institutional level
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS COMPETITION	INSTITUTIONAL LEVEL	25
INTER COLLEGIATE ESSAY	INSTITUTIONAL LEVEL	20
POSTER COMPETITION	INSTITUTIONAL LEVEL	31
MEHANDI FLOWAR DECORATIONCOMPETITION	INSTITUTIONAL LEVEL	38

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Maharashtra Public Universities Act, 2016, RTM Nagpur University has issued Direction 39 of 2017 for the purpose of formation of Students' Council in affiliated colleges. There were no any final directions regarding the procedure of election in the colleges from the affiliated university. However, the institution is very sensitive about participative leadership by involving students in all activities. The members from sports, Cultural, etc., are also nominated and the class representatives elect the Secretary who represents the college at the university. Maximum representation in the academic and administrative committees of the institution and also in organization of the different programs in the campus was given to the members of the student's council The formation of the students' council ensures participation of students in the functioning of the institution. The student Council has its active participation in the college events be it academic or extracurricular. The President and Secretary of Student Council suggest the programmes to be undertaken for the benefit of the students. The suggestions of the council are noted in the meeting and measures are taken to implement them in all possible ways. The student council helps the college administration to organize intra-collegiate events in many ways.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :
00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic functioning: As per the Maharashtra University Act 2016, Local Management Council (LMC) has been replaced by College Development Committee (CDC). It has helped the college administration to develop innovative ideas to bring overall development in the departments for everyone to become part and parcel of the system. Accordingly, college administration has brought changes in the functioning of various department and made participant end users a part of the development. The College inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational autonomy at various levels. Under the supervision of Principal, the faculties of the Departments are empowered, and the departments are provided academic autonomy, a concrete step towards an effective decentralized governing system.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development - The institution is affiliated to RTM Nagpur University, Nagpur and accepts the curriculum proposed by the university syllabus. The curriculum is designed by the University and the college cannot change the curriculum that is designed by the University. One of the faculty members of our college is on board of studies and have contributed to syllabus revision from time to time as per the need of the industry. During classroom interaction, special importance is given to Power Point Presentation, poster competition, Group discussion, importance of cleanness of campus is initiated.
Teaching and Learning	Teaching and Learning: The college makes efforts to enrich the student experience by providing participative and active Learning environment. Increased use of modern teaching aids, guest lectures, presentations used for teaching are taking roots in the institution. Remedial coaching is imparted to the needy students as per the requirement and needs.

Examination and Evaluation	Examination and Evaluation Examination committee was formed in the beginning of the session. The committee prepared College Examination Schedule and monitored University Examination. College Examinations were conducted a few days before the University Examinations. Results and marks sheet was conveyed to the students and the records were maintained by the examination committee. Question Papers were prepared as per the University Examination pattern. Internal Assessment schedule was decided by the Examination Committee and records were maintained. Due to introduction of semester pattern by the university, internal marks of each student in each paper are to be submitted to the university. For this, the internal marks are to be given to the students based on the following criteria 1. Attendance in theory classes 2. Submission of Home assignments, 3. Class tests and 4. Attendance in college programmes has been made compulsory and record of the students is thus prepared. Thus, the students are evaluated continuously based on the above criteria in both the semesters.
Human Resource Management	Human Resource Management The institution has not a very well organized Human Resource Management system. In 2018-19 there were 5 full time, 6 parttime and 5 non-teaching (-permanent) members were working. Committees and duties were assigned to each of the member of the teaching and non-teaching
Industry Interaction / Collaboration	NIL
Admission of Students	Admission of Students The institution follows the admission process strictly as per RTM Nagpur University, Nagpur, and Govt. norms. Admission process of the college always has been transparent. Reservation policies as per the Government norms are adopted. The university declares a specific schedule for admissions of U.G. The students give their preference of their choice and select the college to complete their U.G. Admission regarding information is obtained by the students through the prospectus of the college. The list is declared and displayed on the college notice board and newly created wats app group. For the

successful implementation of the admission process the institution formed an admission committee. It comprised the principal and the members of teaching and non-teaching staff.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	Nill	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	Nill	Nill

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is Government aided, privately managed and receives financial assistance from the Maharashtra Government, Governing Body of the college, students' fees Grants and Scholarship funds .The college head clerk, supervises and ensure that all financial transactions are done after due care as per rules. Internal Audit: The college has a systematic mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the principal by providing the Note sheet which is duly approved by the Director of the Institute. The Head Clerk along with a faculty purchases the items as per laid down procedure and rules. The principal keeps a strict vigil on the purchase system to make the system more robust and transparent, the bills are perused by the Director, president, and governing body before final payments. All the financial transactions and payments released by Principal are put forward in meeting of the governing body for approval. The accountant of the college maintains all the financial records. All the vouchers and bills are duly audited at the end. Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organization. External audit is conducted after end of accounting period Audit report and audited statements of accounts are discussed in College Development Committee. Queries and suggestions are resolved satisfactorily. The institute also ensures timely submission of audited utilization certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	Nill	Nill

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

00

6.5.3 – Development programmes for support staff (at least three)

Computer training to the support staff based on skill. • They are allowed to participate in the meetings of their organization. The institution permitted to organize such meeting in the institution. • Regular birthday celebrated in the institution considering them a family member.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Established the Cells and committees to regularly assess and enhance the programmes, teaching methodologies and support system. Lecture series are introduced for the students and soft skill programmes are encouraged for

overall personality development of the students. Use of ICT to make teaching learning process is more effective and is encouraged by the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Introduced studentsv mentoring system**	**17/09/2018**	**20/09/2018**	**20/09/2018**	**125**
2018	**Formed whats app groups of the students for sharing study material and providing academic help to them**	**18/02/2019**	**20/09/2018**	**02/02/2019**	**125**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Equal access of women of justice	**20/09/2018**	**20/09/2018**	**20**	**18**
GENDER EQUALITY	**13/12/2018**	**13/12/2018**	**15**	**10**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadva ntages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	Nill	1	15/08/2 018	01	FOUNDERS DAY	Nill	24
2018	Nill	1	25/01/2 019	01	VOTERS DAY	VOTING CARD AWARENESS	23

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planted Trees in the campus. 2. Initiatives taken for Plastic free Campus. 3. Efforts for paperless office using mails for internal communication. 4. Proper disposal of Solid, e-waste material. 5. Regular cleanliness of the campus and the washrooms

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

College plays a pivotal role in shaping the minds of young individuals and preparing them for the challenges of the future. To ensure holistic development, colleges must implement various best practices that go beyond conventional classroom teaching. This report discusses two effective practices of our college: Lecture Series and Celebrating Great Personalities of India. These practices aim to enhance students learning experiences, foster intellectual growth, and promote values such as patriotism and human values. Lecture Series: Lecture series in college is such a program that invite distinguished speakers, experts, and professionals from diverse fields to deliver talks on relevant topics. The objective is to expose students to a wider range of ideas, perspectives, and knowledge beyond their regular coursework. These lecture series offer numerous benefits. Lecture series provide students with opportunities to explore subjects and concepts that may not be covered in their curriculum. This exposure to interdisciplinary ideas helps students develop a well-rounded understanding of various fields. Engaging talks stimulate critical thinking, encouraging students to question established norms and develop their analytical skills. The interactive nature of lecture series allows for debates, discussions, and the exchange of ideas, fostering a culture of intellectual curiosity. Expert speakers bring real-world experiences and offer valuable insights into current trends, challenges, and emerging opportunities, helping students connect theory with practice. Celebration of Great Personalities of India: Celebrating the lives and contributions of great

personalities from India is an effective way to instil human values and patriotism among college students. By honoring and learning from the lives of renowned figures such as Mahatma Gandhi, Rabindranath Tagore, Swami Vivekananda, and others, students can benefit in many ways. Great personalities often embody strong moral values and principles. Their life stories inspire students to emulate their qualities of integrity, perseverance, compassion, and empathy. By celebrating these personalities, colleges can nurture the ethical development of students and shape their character positively. Celebrating the great personalities of India helps students connect with their cultural heritage and develop a sense of pride in their nations history. It encourages them to value and preserve their rich cultural traditions, fostering a sense of identity and belonging. The lives and achievements of great personalities serve as a source of inspiration for students. By showcasing their journeys, struggles, and successes, colleges motivate students to set high goals, work hard, and persevere in the face of challenges. These personalities become role models, guiding students towards personal and professional excellence. Celebrating great personalities from India promotes a sense of patriotism and love for the nation. Students learn about the sacrifices made by these individuals for the betterment of society and the college. The college observes the national days and events with great pride.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://manoharraokamdi.edu.in/AQAR/2018-19/BEST-PRACTICES.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Manoharrao Kamdi Mahavidyalaya, with a history of 35 years, has created a niche for itself to promote students with national consciousness, social responsibilities, and humane values. Value-based education, being its priority, the college has gained a wide reputation among parents and academia as the most trusted name for integrated/holistic development of students. What makes us distinctive? The thrust area of building transformative multi-faceted learning ecosystem at our college, is primarily embedded in its vision of creating a "Distinctive environment of educational excellence with humane values and social responsibility" through a plethora of 'beyond the curriculum' activities for promoting knowledge that is blended with right skills, attitude and values for lifelong success and wholesome living. Hence, our distinctiveness is reflected in giving the students 'learning experiences 'beyond the classroom'. The mentor mentee system of the college forms a close bond between the teachers and the students where they can their academics as well as their personal problems with the faculty and appropriate counselling is provided. Due to this holistic approach the student is found to work relentlessly to face the outside world confidently which leads to the all round development of the personality of the students and developing social skills and become responsible. The campus is ever vibrant with opportunities galore to nurture talent, build competencies and confidence among students to face challenges in the context of rapidly changing global dynamics. Departmental Activities under the Heads of various Cells inculcate enthusiasm among students to go beyond the curriculum to develop innovative ideas, team building and leadership skills. The major activities of the college include Teaching and learning is as such that gives the college students an opportunity to work with the educational excellence with human values and social responsibility through the number of activities beyond the curriculum blended with right skill, attitude and values for lifelong success and holistic living. College Magazine Aaradhana help the student discover their writing passion and

reporting. various aptitude related activities that help the students to build confidence as Activities like poster making, quiz, power point presentation, rangoli competition, are undertaken for the students. For extra edge to face the outer world competition and provides them with the necessary confidence required in their day-to-day life. the value addition committee acquaints the students about traditional values, Indian culture, and rich heritage. Guest lectures and field visits were conducted.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

uture plans of the college is chalked out to carry a smooth functioning and development of the college. The following activities will be included in the next Academic year. MoU with Other Institutions: Collaborating with other institutions through Memorandums of Understanding (MoUs) will facilitate academic exchange programs, faculty development programs, and sharing of resources. This partnership can enhance the overall educational experience for students and promote academic growth. Student-Centric Website: Developing a comprehensive and user-friendly website will greatly benefit students by providing them with easy access to information such as course offerings, academic calendars, exam schedules, faculty profiles, library resources, and online learning platforms. The website can also serve as a platform for student feedback, and career services. Lecture Series: Organizing regular lecture series featuring renowned speakers from various disciplines can broaden students horizons and expose them to different perspectives. These lectures can cover a wide range of topics, including academic subjects, career guidance, and personal development. Intercollegiate Sports and Cultural Activities: Encouraging sports and cultural activities can foster a sense of community, teamwork, and healthy competition among students. Organizing intercollegiate sports cultural festivals, can provide opportunities for students to showcase their skills, interact with peers from other colleges, and develop their leadership abilities. Community Development Activities: Engaging in community development activities can instil a sense of social responsibility and empathy in students. Initiatives such as volunteering at local level conducting awareness campaigns on social issues, and environmental conservation will contribute to the holistic development of students while making a positive impact on society. Gender sensitization programmes- The institution pays much emphasis on the gender sensitization and will arrange programmes for the benefit of the girl students at the college. Several lectures will be conducted to bring about the awareness amongst the students. These initiatives collectively promote academic excellence, student engagement, personal development, and community outreach, creating a vibrant and enriching college environment. It is important to tailor these plans according to the specific needs and resources of the college while keeping the interests and aspirations of the students in mind.