

### YEARLY STATUS REPORT - 2021-2022

Part A			
Data of the Institution			
1.Name of the Institution	MANOHARRAO KAMDI MAHAVIDYALAYA CHITANVISPURA MAHAL NAGPUR		
Name of the Head of the institution	Dr. Usha Sakure		
Designation	OFFCIATING Principal		
• Does the institution function from its own campus?	No		
Phone no./Alternate phone no.	07122551768		
Mobile No:	9765800011		
Registered e-mail	manoharraokamdi@gmail.com		
Alternate e-mail	usha.ngp6@gmail.com		
• Address	Sonaji wadi, chitnavispura, Mahal, Nagpur.		
• City/Town	Nagpur		
• State/UT	Maharashtra		
• Pin Code	440032		
2.Institutional status			
Affiliated / Constitution Colleges	Affiliated		
Type of Institution	Co-education		
• Location	Urban		

• Financial Status			Grants-in aid					
Name of the Affiliating University				RASHTRASANT TUKDOJI MAHARAJ, NAGPUR UNIVERSITY, NAGPUR.				
• Name of	the IQAC Coordi	nator		Dr Meenakshi Wasnik.				
• Phone No	).			8329208070				
Alternate	phone No.			07122551768				
• Mobile				770993	0779			
• IQAC e-1	nail address			mvwasn	ik@gm	mail.com		
Alternate	e-mail address			iqacmk	m@gma	il.com		
3.Website address (Web link of the AQAR (Previous Academic Year)			)AR	https://manoharraokamdi.edu.in/AQ AR/Report/2020-21.pdf				
4. Whether Academic Calendar prepared during the year?		Yes						
• if yes, whether it is uploaded in the Institutional website Web link:		https://manoharraokamdi.edu.in/AQ AR/2021-22/Institutional- Calender.pdf						
5.Accreditation	Details							
Cycle	Grade	CGPA	A	Year of Accredita	Year of Valid		n Val	idity to
Cycle 1	С	N	Nil	2004		16/09/200	4 15/	09/2009
6.Date of Establishment of IQAC			07/10/2004					
	et of funds by Ce I/ICMR/TEQIP				C etc.,			
Institutional/De rtment /Faculty	pa Scheme	Funding		0 1		of award luration	Amoun	t
Nil	Nil		Ni	i1		Nil	ı	Nil

Yes

View File

8. Whether composition of IQAC as per latest

• Upload latest notification of formation of

**NAAC** guidelines

**IQAC** 

Page 2/60	09-06-2023 04:09:01

9.No. of IQAC meetings held during the year	04	
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

The Internal Quality Assurance Cell (IQAC) of the college has taken initiatives in preparing the perspective plan by collecting inputs from all stakeholders, and their expectations. Internal Quality Assurance Cell ensures the quality of the teaching-learning process. Followings are the significant contributions made by IQAC during the year 21-22 • Regular meetings of Internal Quality assurance Cell • Online Admission process and Examination was initiated successfully. • Successful organization of Online Webinars of all subjects as per the current syllabus under collaboration with other colleges. • Azadi ka Amrut Mahotsav- Interdisciplinary academic Discourse was conducted. • Skill Development programmes and workshops were conducted.

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Calendar needs to be prepared before the beginning of the session and displayed on the Notice board and website.	The academic calendar was prepared and displayed on the Notice Board and college website. The academic calendar is prepared in the concluding session college Council meet.  Proposed activities are implemented by considering all

	the curricular and co-curricular activities.
Online webinars need to be conducted by different departments of college in collaboration with other colleges and IQAC.	Online Webinar was conducted of BA Sem iii Compulsory English in collaboration with Renuka college, Dayanand arya Mahavidyalaya, Late rajendrasingh alias Baba Vyas arts and commerce college, kondhali and mahatma Gandhi arts and commerce college, Parseoni. From 25/12/21 to 06/01/22
To conduct Online webinar on live YouTube for BCom Sem iv compulsory Marathi	Manoharrao Kamdi Mahavidyalaya, Nagpur in collaboration with C.P. & Berar Mahavidyalaya, Nagpur, Shri Pandharinath Kala va Vanijya Mahavidyalaya, Narkhed and Bar. Sheshrao Wankhede College of Arts and Commerce, Khaperkheda jointly organized B. Com II year Semester IV Compulsory Marathi online Course of RTM Nagpur University, Nagpur from 01/02/2022 to 11/02/2022 at 11.00 a.m. to 12.00 noon through virtual platform on You Tube
To conduct Online webinar on live YouTube for BA sem iv compulsory Marathi	Manoharrao Kamdi Mahavidyalaya, Nagpur, Arts and Commerce Night College, Nagpur, Renuka College, Besa, Nagpur, Ravindranath Tagore College, Dongargaon, Nagpur jointly organized B.A II year Semester IV Compulsory Marathi online Course of RTM Nagpur University, Nagpur from 01/02/2022 to 11/02/2022 at 11.00 a.m. to 12.00 noon through virtual platform on You Tube.
To conduct Online webinar on live YouTube for BA II sem iv History	Manoharrao Kamdi Mahavidyalya, Nagpur, Arts and Commerce Night College, Nagpur, Bar. Sheshrao Wankhede Mahavidyalaya, Mohpa

and Taywade College, Koradi jointly organized B.A II year Semester IV History online Course of RTM Nagpur University, Nagpur from 12/02/2022 to 22/02/2022 at 11.00 a.m. to 12.00 noon through virtual platform on You Tube. To conduct Online webinar on Manoharrao Kamdi Mahavidyalaya, live YouTube for BA II Sem iv Nagpur, Arts and Commerce Night Sociology. College, Nagpur, Ravindranath Tagore Collage, Butibori, Bar. Sheshrao Wankhede College of Arts and Commerce, Khaperkheda and Dr. M.K. Umathe Arts and Commerce College, Nagpur jointly organized B.A II year Semester IV Sociology online Course of RTM Nagpur University, Nagpur from 01/02/2022 to 11/02/2022 at 11.00 a.m. to 12.00 noon through virtual platform on You Tube. To conduct Online webinar on Manoharrao Kamdi Mahavidyalaya, live YouTube for BA II Sem iv Nagpur, Arts and Commerce Night Political science. College, Nagpur, Dayanand Arya Kanya Mahavidyalaya, Nagpur, Dr. M.W.P.W.S. Arts, Commerce and Science College, College, Nagpur and VMV College, Nagpur jointly organized B.A II year Semester IV Political Science online Course of RTM Nagpur University, Nagpur from 23/02/2022 to 04/03/2022 through virtual platform on You Tube. To conduct Online webinar on Manoharrao Kamdi Mahavidyalaya, live YouTube or BA II Sem iv Nagpur, Shri Niketan Arts and Economics. Commerce College, Nagpur, Arts and Commerce Night College, Nagpur, Yashoda Girls Arts and Commerce College, Nagpur jointly organized B.A II year Semester IV Economics online Course of RTM Nagpur University, Nagpur

	from 23/02/2022 to 05/03/2022 through virtual platform on You Tube
To organize online Guidance programme for the students to clear competitive exams	Implementation of career- oriented certificate course through online mode. 1) Webinar was organized on the topic "How to prepare for Competitive Exam" on 12/03/22. Mr. Rakesh Devalkar, Sales Tax Inspector Govt. of Maharashtra and Mr. Nitin Patle, Ex-Immigration Officer were invited as a Resource Person. 2) A Guest lecture on the topic "How to Make Decisions for a Successful Career" on 25th April 2022 at 11.00 a.m. in conference hall. Mr. Shubham Kulkarni, Counsellor, Global Freedom University of Success, Nagpur, was invited as a guest speaker. 3) Webinar was organized on 2022 at 4.00 p.m. Mr. Ishukumaar Asati, UPSC Faculty, Yash Academy and Mr. Chaitanya Bharat, UPSC Faculty, Yash Academy, Nagpur were invited as a resource person.
To organize Personality Development course in association with other colleges.	7 day's online Personality Development Certificate Course under the banner of IMPRINT and Value-added courses organized from 6/04/22 to 12/4/22 by CLIC, Centre for literary interaction and creativity, Manoharrao Kamdi Mahavidyalaya, Nagpur, Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur, Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur and Anjuman Degree College of Arts, Nagpur.
To conduct Online seven days	Departments of Political Science

course to celebrate Azadi ka amrut Mahotsav.	of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, Manoharrao Kamdi Mahavidyalaya Nagpur and Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur jointly organize an Online Seven Days Inter-Disciplinary Academic Discourse on the topic "Seven Decades of Independent India: Ideas and Reflections" from 25/03/22 to 1/4/22
To conduct An Online FDP programme in view of Provisional Accreditation of Colleges.	FDP programme was organized on the topic "Provisional Accreditation for Colleges" on 24/3/22.
To conduct national webinar under Cluster initiative.	Indian Council of Social Science Research Sponsored Two day online National Webinar on Zoom Platform on Depiction of India's Freedom Struggle and Reviving Cultural identities in Indian English Fiction: Pre and Post- Independent Impact as a part of Azadi ka Amrit Mahotsav being organized by Department of English Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur in Collaboration with Department of English of Rajkumar Kewalramani Kanya Mahavidyalay, Nagpur (RKMM), Bhiwapur Mahavidyalaya, Bhiwapur and Manoharrao Kamdi Mahavidyalaya, Nagpur on 22/04 to 23/04/22
To conduct National level Webinar on Intellectual property Rights.	IQAC Cell Late Rajendrasing Alisa Baba Vyas Arts and Commerce College, Kondhali in Collaboration with Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, Dayanand Arya Kanya Mahavidyalaya, Jaripatka, Nagpur, Renuka College, Besa,

	Nagpur and Manoharrao Kamdi Mahavidyalaya, Nagpur in association with Rajeev Gandhi National Institute of Intellectual Property Management, Nagpur organized a session on INTELLECTUAL PROPERTY RIGHTS on 24th May 2022 at 10.00 a.m. on Zoom Platform.
To publish research papers in UGC Listed care Journals.	06 Research papers were published in UGC listed care Journals.
To collect feedback forms from the teachers, students and Alumni	Feedback forms were collected and analyzed and approved in the CDC.
To take camps and provide assistance to the needy and conduct webinars to create awareness through the college's NSS Department.	Blood donation camp, Anemia camp, Covid vaccination camp and distribution of Nutrition kits was organized.
Awareness on voters and their Rights.	1)New Voters registration camp was organized in the college premises on 13/11/21. 2) Constitution day was celebrated on 26/11. 3)Webinar was conducted on 18/12/21 on the topic "Uphold the rights of Minorities for our Democracy to truly Flourish. 3) Intercollegiate essay and slogan competition to create Voter's awareness on 25/01/22. 4) Students visit the winter Assembly to watch the procedure closely.
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	•

Name	Date of meeting(s)
College development council	20/09/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission	
21-22	28/12/2022	

#### 15. Multidisciplinary / interdisciplinary

The college has two faculties' arts and Commerce. Students can choose to study in any one of the faculties depending on the marks scored, their areas of interest. However, no interdisciplinary courses are offered in our institution because the governing University does not provide for it. Faculty members were encouraged to analyze the NEP 2020 with the aim to learn from and provide superior education that will contribute to nation building through advancement of the students with flexible curriculum, skill building subjects, integration of vocational education, As our institution is an affiliated college, the course structure and the content for academic teaching-learning is designed by the affiliating university as per the UGC guidelines. Our parent university is also working on the successful implementation of vocational, interdisciplinary, and multidisciplinary education which will certainly facilitate our students to be more competent and employable. Our college has always strived to provide the working class as well the students who come from below average income households with quality education and is committed to do so in future.

#### 16.Academic bank of credits (ABC):

1. ABC- Our college is affiliated with the Rashtrasant Tukdoji Maharaj Nagpur University. The institution follows the curriculum stipulated by the University. The current Choice based credit system (CBCS) does not have the flexibility to permit the learners to avail themselves of multiple entries and exits during the chosen programme and hence the College is not registered under Academic Bank of Credits. The institution will register the students next year under the academic bank of credit.

#### 17.Skill development:

Skill development has become an important factor as only an official graduation degree is not enough The students are to be empowered for future with multiple skills other than their domain of knowledge. The government through its various initiatives encourages the higher education Institutes to inculcate skills in students which will be beneficial for their livelihood The college through its initiatives like IMRINT and AAkanshaa organizes workshops and programmes to hone the skills of the students.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) Our ancient knowledge system is the best one in the world. It is very important for the students to know other languages and culture and so the college will impart education in other languages too.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Studying arts and commerce helps the student to develop the power of analysis and expressions. Students get to study a wide variety of subjects like history, sociology, political economics etc. It opens a wide variety of career options. It prepares them for future jobs that require good communications skills, logical reasoning, and analytical ability. The arts programme is expected to result in the following student learning outcome. An ability to apply knowledge participate and contribute in multidisciplinary work, use the learning skill in modern and recent years. Studying subjects in commerce helps to create for the students an avenue for employment in various other fields like management, accounting, exposure to modern technology in the field of banking is given innumerable options and opportunities are opened. The programme also prepares them to become entrepreneurs. A student has the advantage of entering a career in academics, research and other professional areas of commerce. The students are encouraged to see how all the skills and education gained in the college can be easily used in the online mode where they can reach out to a wide variety of audience by showcasing their talents through You tubes, Facebook, Instagram. Twitter, Blogs etc.

#### **20.Distance education/online education:**

The year 2021-22 continued the lockdown protocols of previous year which limited the physical teaching capacities of the institution. The shift to online mode of teaching-learning due to the COVID-19 pandemic was handled by the institution efficiently. The college continued regular classroom teaching through online modes and study

material was also provided to the students through this mode. The teachers adapted to online mode of teaching throughout the pandemic. Due to the restrictions imposed by the lockdown guidelines physical capabilities were very limited for the teachers. This led to them conducting classes in a limited capacity. Our college took the initiative as a positive response and conducted subject-wise lecture series, webinars and various activities for the students. The college took the lead in online activities and thereby will continue the practice in future as per the NEP guidelines.

#### **Extended Profile** 1.Programme 1.1 12 Number of courses offered by the institution across all programs during the year File Description Documents Data Template View File 2.Student 83 2.1 Number of students during the year File Description **Documents** Data Template View File 2.2 83 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year File Description Documents Data Template View File 2.3 31 Number of outgoing/final year students during the year File Description Documents View File Data Template

3.Academic			
3.1		02	
Number of full time teachers during the year			
File Description	Documents		
Data Template		View File	
3.2		13	
Number of Sanctioned posts during the year			
File Description	Documents		
Data Template		View File	
4.Institution			
4.1		7	
Total number of Classrooms and Seminar halls			
4.2		2,16,886.42	
Total expenditure excluding salary during the year (INR in lakhs)			
4.3		3	
Total number of computers on campus for academic purposes			
Part B			
CURRICULAR ASPECTS			
1.1 - Curricular Planning and Implementation			
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented			

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricular planning and implementation— The annual teaching plan is prepared after detailed discussion by the teachers in the teacher council and necessary suggestions are noted to implement the desired curriculum and submitted to IQAC for approval. To implement the same, an academic calendar is prepared that includes academic, co-curricular and extracurricular activities. It is designed to keep in view its outcomes and to make the process of teaching learning meaningful. Remedial coaching for weaker students and separate guidance for advanced learners is provided. Intensive coaching is

provided at the concluding sessions to refresh the course. Since lockdown, online mode of teaching is adapted by the teachers. The college has developed its own you tube channel for conducting online lectures for the students which can be easily accessed whenever required. The teachers formed their own groups of watts apps for the students to conduct online classes in their respective subjects for the convenience of the students. During the pandemic period the university changed the pattern of question paper which was multiple choice based and the students were prepared accordingly. Readymade notes on multiple choice questions were sent to the students on wats app group and prepared them for final examinations.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	<u>Nil</u>

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of the academic session the students are apprised of the academic calendar and displayed on the notice board and at strategic locations of the college. Only the head of the institution can incorporate minor changes in the academic calendar considering the unforeseen changes.

The academic annual teaching plan is prepared and adhered to in each academic year and similarly the continuous Internal evaluation is carried out by each department.

Online lectures are conducted, and the links are uploaded on our youtube channel.

Assignments are given to the students in each subject and evaluated.

Month wise teaching plan is made and implemented.

Regular Unit tests and surprise tests are conducted to know the capacity of the students

PPT's are made by the teachers in their respective subjects for better understanding of the concepts.

09-06-2023 04:09:01

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

#### 1.1.3 - Teachers of the Institution participate in | D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/Diploma **Courses Assessment / evaluation process of the** affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

#### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

#### for year: (As per Data Template)

#### Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institute effectively integrates cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value based holistic development of the students. Various activities are organized throughout the year as a part of the curriculum that helps in the endeavor.

. The college has prepared its own professional ethics code for the teaching and non-teaching staff, and students and all the members abide by it.

Gender related courses are an integral component of the programme in arts. Studentare sensitized and encouraged to work towards gender

Page 15/60 09-06-2023 04:09:01

equity from a cross cultural perspective. Gender- Equality is not only a fundamental right but also a necessary foundation for a peaceful, prosperous, and sustainable world. Keeping this in view the college has its own gender Sensitization cell which organizes programs to raise awareness amongst the students.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

#### 1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

## 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

## **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://manoharraokamdi.edu.in/AQAR/2021-22/ 1.4.2/Overall-Feedback.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

83

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Regular tests and term exams are conducted at regular intervals for the advanced Learners and slow learners as per the Institutional calendar.

Remedial classes are conducted for slow learners.

The slow learners are made to sit in the front bench by the teachers so that

they can understand easily, and the teacher can pay attention likewise.

The slow learners are given extra time to clarify their doubts.

The videos of lectures by different resource persons in colleges YouTube,

helps the students to conveniently access it anytime anywhere.

The extracurricular activities provide them the extra edge to excel and helps them to access it anytime and anywhere which makes their study convenient and worthwhile.

Page 18/60 09-06-2023 04:09:01

Quiz, debate, slogan, poster competitions are arranged for widening their horizon of studies.

Students are provided with study materials apart from lectures and ppts are shared for further understanding of the concept.

Apart from this the teacher gets a fair idea about the students IQ from the question answer method and class unit tests.

File Description	Documents
Link for additional Information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 2.2.1/Policy-and-Procedure.pdf
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
83	2

File Description	Documents	
Any additional information	<u>View File</u>	

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focusses on imparting education through a student centric approach. This enables them to transform from the role of a passive recipient to an active and involved one, to boost their confidence and encourage independence.

The teacher facilitates learning by allowing each individual to comprehend at their personal level by ensuring their involvement in class so that they can absorb and grasp information at their own space, as each student varies in their ability to comprehend. The following methods are employed to enhance the learning experiences of the students to provide them with experiential learning, participative learning and problem-solving methodology.

Assignments-The students are given assignments in different topics

and subjects to think critically and creatively.

AAradhana college magazine- The students are encouraged to submit articles for the college magazine Aradhana to develop their creative and writing skills.

Small projects in Economics and sociology undertaken.

Competitions- Various inter collegiate poster slogan and debate competitions are held to help them think logically and critically in life and furnish them with a sense of confidence.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 2.3.1/pro.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Teachers used ICT enabled tools such as Watts app, online videos and online guest lectures in their respective subjects to provide

1 Flexibility - With online tools, the teachers were able to create and deliver lessons at any time and from anywhere, giving students greater flexibility in their learning.

Engagement: Online videos and guest lectures were more engaging for students, from experts in their field as teachers from various departments of various colleges conducted the sessions, which gave the students an extra edge rather than just reading from a textbook.

Collaboration: ICT tools like WhatsApp enabled students to collaborate with othet teachers abd students promoting more interactive collaborative learning experience.

Accessibility: Online videos are made on the syllabi are uploaded on ourYouTube channel, lais a benchmark to be followed by others, as we conducted it single-handedly and included other colleges in collaboration. The links of those videos are shared, and made more accessible to other students.

Personalization: With ICT tools, teachers personalized the learning

experience for each student, providing customized instruction and feedback to help students achieve their full potential.

Google quizzes, book reviews helped students to assess understanding and inculcate reading habits.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://manoharraokamdi.edu.in/AOAR/2021-22/ 2.3.2/ICT-Tools.pdf

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

02

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

02

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

Page 21/60 09-06-2023 04:09:01

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

46

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process. The Principal holds meetings with the faculty to ensure effective implementation of the evaluation process.

According to the academic calendar a student has to appear in 4-unit test and 2 term exams annually before the commencement of University Exams, strictly based on the University pattern. Accordingly, the teacher conducts the unit tests, which may be in the form of written test, ppt, quiz on subject or any other method, which the subject teacher decides and thus, Continuous evaluation is made through group discussions, unit tests, assignments. The weightage of the Unit Tests varies as per the concerned faculty. Tests papers are evaluated by faculties and distributed to the students at the

earliest and scores are recorded accordingly and maintained by the respective teachers. Some teachers analyze the solution and method of solving the tests in the class and they can exchange their answer papers for observation. Personal attention and guidance are given to the weaker students after their assessment. Intensive coaching is provided, and care is taken to solve their difficulties and revise the syllabus. It createdinterest amongst students to take active participation in co-curricular activities for overall personality development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	<u>Nil</u>

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute strictly adheres to fair and just treatment to all students in assessment and evaluation. The Grievance Cell of the Institute takes care of the grievance of the students related to exams and they are sorted out within a week. The institute begins the valuation of the answer sheet as soon as the paper gets over. Checked answer sheets are distributed to the students explaining their mistakes and scope for improvement in the university exams. Till now there has been no examination related grievance lodged by the students by virtue of transparent and robust examination system. Due to Covid-19, this year the examinations have been conducted in an online mode by the college for backlog students, and the university also conducted the exams in an online mode. The students who have faced some technical glitches during their exams have made their applications which are forwarded to the university. The aggrieved students have got the opportunity of appearing in the reexams conducted by the university and thus the problems are sorted out

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	NIL

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Learning outcomes of the program are discussed with the students at the entry level of teaching by each faculty so that the students get a clear idea about the outcome's semester wise. All the Pos, Co's, pso's are available for easy access to the students and faculties in the library. An indirect assessment of the fulfillment of these outcomes is done by the teachers after every unit test, assignments to discover if they have been able to do what was intended. Class tests and surprise tests are conducted to gain confidence in the relevant subject and the weaker areas are identified and discussed with the students. Preparation of teaching plan and its effective implementation also helps the teacher and the students to focus on the predefined activities to achieve the outcome. The subjects in which the students lag are taken for remedial classes. Extension activities, cleanliness drives, intercollegiate competitions enable the students to think out of the box and be creative and proactive and inculcates the values of ethics in the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Describe the method of measuring the level of attainment of POs, PSOs and COs in not more than 200 words.

The Programmes Outcomes have been prepared and are uploaded on the College website. The students are made aware of these at the beginning of every semester. Evaluation of the stated outcomes is carried out using various methodologies. The students are assessed throughout the year using various internal assignments and finally by valuating the University results of the students. The progression of the students to higher education also helps to evaluate the programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

29

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://manoharraokamdi.edu.in/AQAR/2021-22/2.7/STUDENT-SATISFACTION-SURVERY-2021-22.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

## 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

## 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

Page 26/60 09-06-2023 04:09:01

#### the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nss unit of the college was non-Functional till 2018. The college made all the efforts to revive it in the year 2019 and the University provided the facility as self-financing Unit onwards. The NSs unit in our college is very active and indulges in a wide range of activities and headed by a contributory teacher due to lack of full-time teachers. NSS of the college aims at developing amongst the students a sense of participation in nation building through social work. This process of learning is not only a desirable supplement to classroom education but develops in the student a sense of responsibility, tolerance, and co-operation. The college carries out various activities all year round to promote community network and sensitize the students about the various social issues prevalent in society for holistic development. Shramdaan and cleanliness drive inculcated awareness of cleanliness as they learn to understand themselves in relation to the community in which they

live to attain exposure to real life situations. They gain skills in mobilizing community participation as they acquire leadership .The students are thus taught to practice national integration and social harmony, as they learn to think beyond themselves and develop competence to share responsibilities.

File Description	Documents
Paste link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 3.3.1/Reports.pdf
Upload any additional information	No File Uploaded

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc fo the last year (Data Template)	

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

## 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

## 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college does not have its own building and runs under the rent agreement. It has an adequate number of well-ventilated well-furnished classrooms to hold theory classes for the students. The furniture in the classrooms is enough to accommodate the students and has a well-furnished library with more than 5000 books. The campus has a dedicated wi fi connection to carry out the official work. The seminar hall is equipped with Podium, speakers.

Microphones along with LCD Projectors, LCD screens etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plays a supportive role in grooming the students' specific spaces have been earmarked for conducting extracurricular activities for the students.

1 The college has its own playground for the sports activities and the college organizes an inter collegiate sports event called Yuvarang every year. Outdoor games like volleyball, shot put, and athletic events are carried out effectively. The college also

promotes indoor games like Carrom, chess etc for the students.

2 Yoga practice is a gift to the Indian heritage to lead a joyful and peaceful life, yoga day is celebrated every year. A separate room is made available for NSS to carry out the extension activities for the students. National festivals are celebrated at campus compulsorily to invoke patriotism amongst the student Cultural activities, various competitions, prize distributions etc are conducted in the seminar hall and is well equipped with podium, speakers, projectors etc. all the major programs are conducted here for the students. Separate cultural committee is formed in the college which monitors and observes the activities and keeps the record of the same.

First aid kit is available.

Cycle stand is available

Fire safety kit is installed.

A punching machine is installed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,16,886.42

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 17445

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college does not have a very well-versed infrastructure but has the plan to upgrade it in the near future. It has only the basic facilities.

New hardware is purchased from time to time as per the need arises

by purchasing new hardware and software for administrative and office work, and library from time to time.

There are a few laptops for office work. All the faculties have their own PCS to carry out the work with the latest configuration.

Wi Fi facility is available in the college which is upgraded from time to time.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

05

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

## **4.3.3 - Bandwidth of internet connection in the** A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a Committee for maintaining the Physical, Academic and Sports Facilities. The respective committee take care of their activities. The physical facilities, including, Classrooms are made available for the students. Funds are allotted for maintenance of the classrooms which are a part of the teaching and the learning process. The maintenance and the cleaning of the classrooms are done with the efforts of regular staff of the institute and with support service from outside. Electrical and plumbing related maintenance is done with the help of Institute appointed skilled personnel and the expenditure is done from yearly allotted budget approximately.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

- **5.1 Student Support**
- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

	2	of	+ha	above
<b>C</b> •	4	OT	CITE	above

File Description	Documents
Link to institutional website	https://manoharraokamdi.edu.in/AQAR/2021-22/ 5.1.3/capacity.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

387

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

387

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

04

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute recognizes the importance of students' representation in decision making process and thereby established various channels to express their views and opinions, which includes the student Council which is the representative of various committees and bodies and feedback mechanisms to voice their opinions and suggestions for improvement. Thus, the institute's support for students' representation and engagement is a key aspect of its commitment to holistic education. The college recognizes that the students are the heart of the academic community, and their participation is crucial for its development, will continue to review and review its process to ensure that the students have meaningful and fulfilling experiences. Yes, the college has students' Council. The council is constituted as per the directives of Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.

Council ORGANIZESblood donation camp, and also assists in conducting awareness campaigns rally, environment consciousness rally andSwacch Bharat Abhiyan Rally. Moreover, in all decision-making bodies the student representatives hold a good position and also participate in any decision making in the curricular and co-curricular activities. In IQAC the students' member plays a pivotal role. In Grievance cell, Anti-ragging cell all decisions are taken in consultation with the committee members of the cell.

File Description	Documents
Paste link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 5.3.2/student-council-members.pdf
Upload any additional information	No File Uploaded

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association however it is not registered but working actively. The activities and major contributions of the association are: • Active participation in large gathering cultural functions. • Alumni participate and support the activities of N.S.S. unit our college and participate in college functions.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	No File Uploaded

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

vision and mission of the institution

The college ensures Decentralized and participatory Governance. It emphasizes collaborative administration by incorporating all its stakeholders. The management enlists the talent of the staff in shouldering various responsibilities and appoints them in various committees and cells of the college. The college has a formally stated policy that is reflected in the Vision and Mission of the college. At the commencement of each session, the academic calendar is chalked out that helps to prepare the Annual Teaching Plan keeping an eye on the stated mission of the college. The curricular and extra -curricular activities are designed to make the overall development of the students through various activities and the committees are formed to look after them to achieve the stated mission, vision, and objectives of the institution. Regular meetings of IQAC, CDC, College Council are convened assess the achievements of the institution in the path of its vision and mission.

Students also participate in Governance of the Institution thorough effective Representation through Student council, CDC, IQAC etc. and other Committees of the college. The transparent nature in the dynamic process of decision making and knowledge sharing, implementation of action enhances the Governance of the College.

File Description	Documents
Paste link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 6.1.1/vision-mission.pdf
Upload any additional information	No File Uploaded

## 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the academic calendar provided by the university describing the deadlines chalked out for admissions, enrollments, internal assessment, and exam schedules and adheres to it strictly. The institution has its own institutional calendar with all the programmes and extracurricular activities. Under the direct supervision of the Principal all the departments, committees, and cells of the college function. Day today academic activities are planned and implemented with the principal as the representative of the institute who leads its faculty members in all the academic matters. For this purpose, different committees have been constituted and are entrusted with the responsibility of implementing the programmes and policies effectively and in time bound manner. The institute runs on a decentralized management operative process, wherein different committees framed works smoothly under the chairmanship of the principal. The suggestions and the proposals of the staff members are always welcome and transform them into applicative practices in the institute. In the year 1921-22 several programmes were organized in a successful manner, and everyone appreciated the efforts regarding their varied aspects and content. The entire range of activities was successfully performed with effective decentralization and participative management.

File Description	Documents
Paste link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 6.1.2/COMMITTEES-AND-SUPPORTING-SERVICES.pdf
Upload any additional information	No File Uploaded

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Yes, the college has a perspective plan for development focusing in the improvement in the quality of education in its infrastructural facilities, recruitment of faculties, updating the website, conducting more inter collegiate programs for the students, conducting NSS camp and setting up of a furnished computer lab for the benefit of the students. The plan is implied and achieved through the mission and vision of the college. To frame this the IQAC cell conducts regular meetings and suggestions are taken from all and then the perspective plan is framed and later implemented accordingly. Quality improvement strategies are being adopted.

Curriculum designing and development is decided by the affiliating university. The principal interacts with the faculty members to provide their views related to curriculum development.

Teaching plan is prepared by teachers in their respective subjects and monitored by the principal for completion of syllabus.

Teachers organized webinars for students Class test, student seminars, interactive sessions, debates by the departments to evaluate the students' performance.

Taking into consideration Covid-19 Pandemic Principal with all her teachers support created admission group for students and each and all-important messages and notices were informed in this groups of whats app created for students

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being an affiliated college, the Institution follows the rules and regulations decided by the university to which it is affiliated. At the same time being a Grant in aid institute, the Institution is bound to follow the rules of the state Government and the UGC.

The institution was established by The Mahatma bahuudeshiya shikshan sanstha and all the decisions, academic as well as administrative are taken by the management which comprises of President, secretary, Director, responsible for making major decisions related to policies, finances and strategic planning. At the Institutional level the Principal is responsible for the overall operations of the institute implementing policies and plans and supervising all the departments.

The College Development Committee is the apex body wherein all the significant decisions related to the activities, requirement and development of the collegetake place in regular meetings conducted by CDC, to oversee all the operations and sets the vision and

direction for the institute. The college works under an officiating Principal with only one full time teacher and seven contributory teachers responsible for teaching, including counselling and maintaining academic and extracurricular activities. The administrative staff looks after the various official administrative tasks of the institute.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	<u>View File</u>

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	No File Uploaded

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

There are several effective welfare measures that are implemented for both teaching and non-teaching staff in our educational institutions as follow

Providing health insurance coverage is a valuable welfare measure.

spacious staff room is available. They honored on being awarded Phd

Provision of laptops to faculty as they are CHB teachers.

Summer and Winter vacations to staff are provided.

Professional development opportunities: Providing opportunities for professional development, such as training programs, workshops, and conferences, help the staff members to improve and enhance their skills and advance their careers.

Paid leave policies: paid leave policies are implemented such as sick leave,

vacation leave, and maternity/paternity leave, helps staff members to take time off, when necessary, without losing pay.

Ensuring a safe and healthy work environment is a great welfare measure. policies and procedures prevent harassment and discrimination.

employee recognition programs are Implemented, which help to boost employee morale and motivation and to show the appreciation of their hard work and dedication of staff members. Certificates are awarded to them which enhance their academic profile.

Overall, by implementing these welfare measures, our Institute creates a supportive and positive work environment that promotes the well-being of both teaching and non-teaching staff members.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

	$\mathbf{a}$
U	U

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The college has a screening Committee to evaluate and ensure that information furnished by the faculty is appropriately captured. The performance is assessed per established norms and to identify the potential aspects for improvement that can eventually lead to further progress and growth of the employee. It is responsible for reviewing the performance and making recommendations regarding promotions and other forms of recognition, each faculty member is assessed according to Annual self-assessment for the performance-based appraisal system.

Promotions on the PBAS for advanced scheme is based on the APi score

The institute takes a wide range of activities besides academics, for which the faculty members are assigned duties and responsibilities and accords appropriate weightage for their contribution in overall assessment.

The faculty members are informed well in advance of their due promotion.

The PBAS proforma filled are checked and verified by the Screening Committee. Faculty members whose promotion are due are recommended based on their API score are required to appear before the screening committee prior to the selection committee of the University. The Annual Assessment Report is sought from teaching and non-teaching staff, and they are evaluated and consolidated report is prepared by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is Government aided, privately managed. The college head clerk, supervises and ensure that all financial transactions are done after due care as per rules. Internal Audit: The college has a systematic mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the principal by providing the Note sheet which is duly approved by the Director of the Institute.

The Head Clerk along with a faculty purchases the items as per laid down procedure and rules. The principal keeps a strict vigil on the purchase system to make the system more robust and transparent, the bills are perused by the Director, president, and governing body before final payments. The accountant of the college maintains all the financial records. All the vouchers and bills are duly audited by a team of qualified and well experienced Chartered Accountant. Institute maintains finance and accounts systematically. External audit is conducted after end of accounting period. Audit report and audited statements of accounts are discussed in College Development Committee and also submitted with Governing Council. Queries and suggestions are resolved satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute has reached the Alumni to raise funds. Shri Sanjay Balpande, Ex Corporator and Alumnus of the college has assured a sum of Rs 11000 in its first meeting.

Institute follows an efficient financial management system and practices to optimize the utilization of Resources which includes its budget plan, monitoring and controlling expenses by its audit system.

Prioritization of Resources- Institute prioritizes the resources based on the institution's goals and objectives. This helps in allocating resources to those areas that need them the most and eliminates redundant programmes.

Use of technology- Institute follows the modern concept of digitalization of education and uses wats app, Facebook, and other social media to keep the students abreast with latest information. College has its own You tube channel maintained and run by its own faculty members thus cutting the budget to a minimum by non-utilization of extra agency who charges exorbitantly.

Collaboration with other colleges- This type of collaboration initiates eminent faculties of other colleges who are experts in their own chosen field, who do not charge their fees and thus helps in mobilization of funds and optimizes the utilization of Resources to achieve strategic objectives and ensure long time sustainability and growth.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
- \* Online Admission process and Online Mock Tests of the students were conducted for college and the students at other colleges affiliated to RTMNU, Nagpur for Practice.

A national webinar was organized to disseminate national education policy 2020 in cluster with five other colleges RTM, Nu Nagpur University.

Conducted Online lecture series of BA II sem iv under cluster colleges.

\* Conducted skill development and preparation for competitive examination.

National webinars were conducted by IQAC in collaboration with other colleges.

The syllabus of sem III in all subjects was conducted by our Institute forming collaboration of cluster colleges live on You tube.

The faculty members are stimulated to publish their literary articles' in ugc listed care journals.

Faculty exchange and student exchange initiatives are done in online mode due to pandemic, encircling the students and faculties of rural areas which was very much beneficial to them.

\*Conducted national level webinars in collaboration with other colleges.

\*Conducted programmes to celebrate Azadi ka Amrut Mahotsav.

File Description	Documents
Paste link for additional information	https://manoharraokamdi.edu.in/AQAR/2021-22/ 6.5.1/QIP-SEVEN-DECADES.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has made it mandatory for the faculty members to submit the Performance Based Appraisal System (PBAS) every year and it is duly signed by the IQAC-Coordinator, PBAS Committee-Coordinator and the Principal after minutely observing the methodologies used in teaching learning process and use of ICT. Due to Covid-19, this year the classes are conducted on an online mode, so the faculty members are assessed whether they have prepared online videos and study materials for the development of the students through PBAS. I

The IQAC suggested the implementation of active learning strategies, use of technology in teaching, and regular assessment and feedback.

Implementation of Teaching-Learning Reforms: The IQAC facilitated the implementation of teaching-learning reforms by organizing faculty development programs, workshops, and seminars. The IQAC identified the need for reforms such as student-centered teaching, use of innovative teaching methods, and the inclusion of experiential learning. Through these initiatives, faculty members were trained in these new methods and techniques, which resulted in improved teaching practices, better student engagement, and enhanced learning outcomes.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://manoharraokamdi.edu.in/AQAR/2021-22/ 6.5.3/IQAC-ANNUAL-REPORT.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization entails modifying one's conduct and instilling empathy in one's attitude about one's own and the others to foster respect for all people regardless of gender. In this regard our institute provides a safe environment especially for women who are always at the receiving end of gender inequalities. Gender sensitization tries to raise awareness of these issues amongst the students to achieve equality. The annual gender sensitization programme promotes awareness, understanding and sensitivity towards gender issues amongst students and staff. The following measures are undertaken by our institute for the promotion of gender equality and the college conducts various activities, guest lectures and awareness campaigns.

Women cell of the college organizes various programs such as women day celebration, guest lectures and felicitation of girls and faculty members. Such programmes are organized with experts in the field on various topics related to gender and sexuality. Sensitizing the students about the importance of gender equity through 3 webinars titled "Redefining gender in changing times" and "gender issues and gender sensitization," "Domestic violence and pre wedding counselling were conducted during the year. Poster and slogan

#### competitions are also arranged.

File Description	Documents
Annual gender sensitization action plan	https://manoharraokamdi.edu.in/AQAR/2021-22/ 7.1.1/Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://manoharraokamdi.edu.in/AOAR/2021-22/ 7.1.1/Annual-gender-sensitization-action- plan.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste bins are kept at various locations of the institute in which the solid waste are collected and disposed of in the waste collecting vehicle by the sweeper of the college deployed for this purpose.

The liquid waste is disposed of in the sewage line of the area adjacent to the neighboring ratan colony.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://manoharraokamdi.edu.in/AQAR/2021-22/ 7.1.3/solid-waste-management.pdf
Any other relevant information	No File Uploaded

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information:

Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of Youth who are noble in their attitude and

morally responsible, the college organizes and conducts several activities to build and promote an environment for ethical, cultural and spiritual values amongst the student and staff to develop the emotional and religious feelings amongst the students and the faculties, commemorative days are celebrated with initiative to generate the feeling of oneness and harmony. The institute has been taking several initiatives and efforts in providing an inclusive environment by celebrating all national and International day's events and festivals.

Motivational lectures of eminent persons of the fields are arranged for the all-round development of students for their personality development and to make them responsible citizens following the National values. The extension activities are targeted towards enabling a holistic environment for the student's development. The institute is always in the forefront of sensitizing the students to the cultural, regional, linguistic communal and social economic diversities. The institute celebrates youth day, Yuvaarang, constitution day etc to teach tolerance and harmony amongst the students. The gender equality policy focusses on equal access, opportunities and rights for women and men. The city's statues are kept clean by the NSS Unit of our college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe in giving holistic and all-round education to the students, and sensitizing the students on our constitutional rights, values, duties and responsibilities is done through curriculum as well a guest lectures in the form of webinars. Many of the subjects offered like political science, comp Marathi and comp English have topics which sensitize the students about the constitutional obligations. The Institution tries to make aware the employees and the students to the constitutional obligations, values, rights, duties, and responsibilities of the citizen through various programs conducted by the Institute.Webinars are conducted on the days of national importance on various rights, duties and responsibilities of citizens. EveryConstitution day is celebrated, and pledge is

taken, Azadi ka Amrut Mahotsav was celebrated by arranging a sevenday academic discourse. In addition to this many regular programmes are conducted to educate women of their rights and counselling lectures are also a regular feature of the college.

NSS unit of the college conducts cleanliness drives to mark the Swatchh Bharat abhiyan, Blood donation camps, Covid vaccination camps and Aneamia camps are conducted, and nutritional kits were distributed in anaganwadi of villages. Slogan competition "Suraksha saptah under "Mazhi Vasundhara and visit to historic places was conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college imparts the feeling of patriotism in students and staff members by celebrating the national festivals like Independence Day and Republic Day, Women's Day, Teacher's Day every year. It involves the unfurling of the National Flag. The college also organizes the events to commemorate the birth and death anniversaries of famous personalities like Mahatma Gandhi and others to familiarize the students with the contribution that these respective personalities have made in the process of nation building and paving the way for its present and future developments.

The college makes the students aware of great personalities and their significance. the institution celebrates these days of national importance to recall events or contribution of our leaders in building the nation. Thoughts of great Indian personalities are sowed into the young minds through programmes conducted on these days. Speakers bring out invaluable knowledge who are invited as guests to motivate faculty and students. Death anniversaries of great persons of national importance are marked by paying homage and recalling their contribution to the nation. To show the respect of women in the society, college celebrates Women's Day on 8th March.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice- IMPRINT Soft skill certificate Course- 21-22

Soft skills play a crucial role in today's dynamic and interconnected world, and the significance of a soft skill certificate course offered by our college cannot be overstated. Keeping this in view our college has designed a special certificate course to acquire various skill sets for not only our students but the students at other colleges as it is a collaborative endeavour.

This comprehensive program aims to equip students with essential skills that progresses gradually each year, ensuring students

acquire a wide range of skills over their academic journey, to develop essential soft skills that are highly valued in the workplace.

Practice II INSPIRE- LECTURE SERIES is organized covering various topics that encompass course-related subjects of Humanities and awareness programs. These sessions aimed to provide students with holistic education and equip them with essential skills and knowledge beyond their academic curriculum.

The objective behind the course is to motivate and inspire the students to enhance understanding and promote intellectual growth to provide an informative platform.

Experts and professionals from various colleges were invited to deliver talks on specialized subjects, providing valuable insights to gain a deeper understanding of broader perspective.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute focuses keenly on the holistic development of the students and provides them with every opportunity and resource to facilitate their holistic development. The activities conducted in the college are student centric and are designed to achieve holistic development of the students.

The institute implements the University curriculum through well planned and effective teaching learning activities. The college has tried to cover its maximum course and provide the study material on its unique YouTube channel when a student can obtain his requirement at the click of a button, at their own convenience.

Our college aims to bring the marginalized, the socially and economically challenged students to the mainstream.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- The initiative aims to enhance student engagement, promote holistic development, foster industry connections, and build a strong alumni network.
- The college plans to organize intercollegiate events, such as cultural festivals, debates, and quizzes which will provide opportunities for students in collaboration from different colleges to showcase their talents, exchange ideas, and build connections.
- To promote physical fitness, teamwork, and healthy competition, the college will focus on enhancing its sports program by organizing regular intra-college and inter-college tournaments.
- Alumni-This involves organizing alumni networking events, mentorship programs, and career development workshops to facilitate connections between alumni and current students.
- To provide students with opportunities to contribute to society through activities such as environmental conservation, health awareness campaigns, literacy programs.
- To bridge the gap between academia and industry, the college will organize industrial visits for students. These visits will enable students to gain practical insights into various industries, observe real-world applications of their academic learnings, and interact with professionals.
- The college's future plan of action encompasses a diverse range of initiatives that promote student engagement, holistic development, industry exposure, and alumni involvement, to provide a well-rounded educational experience that prepares students for success in their careers and fosters lifelong connections with the institution.