



Mahatma Bahuddeshiya Shikshan Sanstha's

Manoharrao Kamdi Mahavidyalaya

Accredited by NAAC, Bangalore

(ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

Chitanvispura, Mahal, Nagpur- 440032

Principal - Dr. Usha Sakure - Mob. No. 9765800011

Website : <https://manoharraokamdi.edu.in> Email : manoharraokamdi@gmail.com

Ref. No.

Date :

INTERNAL QUALITY ASSURANCE CELL

(IQAC) 2022-2024

No	Name of Member	Designation	Area of Representation
1	Dr. Usha H. Sakure	Chairperson	Principal Chairperson- IQAC
2	Dr. Jayant Gangrediwar	Member	Member From Management
3	Smt. Vanmala Kamdi	Member	Member From Management
4	Shri Sachin Chapke	Member	Teachers Representative
5	Dr Naina Dewani	Member	Teachers Representative
6	Dr Yamuna Rewatkar	Member	Teachers Representative
7	Shri K R Pise	Member	Senior Administrative Staff
8	Dr Hiralal Meshram	Member	Nominee From Employer
9	Shri Nitin Urade	Member	Nominee From Industry
10	Shri Sanjay Balpande	Member	Nominee from Society
11	Harsh selokar	Member	Nominee from Students
12	Manoj Hete	Member	Nominee from Alumni
13	Dr. Minakshi Wasnik	Ex-officio Secretary	NAAC Co-ordinator

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.





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Ref. No.

Date :

Notice- I

10/06/2022.

The IQAC members are hereby informed that the meeting of the IQAC is scheduled on 15th June 2022 at 11 am in the principal's chamber, as per the following Agenda.

Agenda

- 1 Confirmation of the Minutes of the previous meeting
- 2 To discuss about the admission process.
- 3 To discuss the Academic calendar.
- 4 To discuss the submission of the pending AQAR.

Dr Meenakshi Wasnik

IQAC C Ordinator

- 1 Shri Sachin Chapke
- 2 Dr Yamuna Rewatkar
- 3 Dr Naina Dewani
- 4 Shri Ashok Bawne
- 5 Seema Patil
- 6 Shri K R Pise



Dr Usha Sakure

Principal
OFFICIATING PRINCIPAL
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Principal - Dr. Usha Sakure - Mob. No. 9765800011

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Minutes of the Meeting of IQAC

Ref. No. The meeting of IQAC was held on 15th June at 11 am in the Principals chamber; The following members were present in the meeting.

1 Dr Usha Sakure	Principal
2 Dr Meenakshi Wasnik	IQAC Coordinator
3 Shri Sachin Chapke	IQAC Member
4 Dr Naina Dewani	IQAC Member
5 Dr Yamuna Rewatkar	IQAC Member
6 Seema Patil	IQAC Member
7 Ashok Bawne	IQAC Member
8 Shri K R Pise	IQAC Member

[Handwritten signatures of the meeting members]

Agenda

- 1 Confirmation of the Minutes of the previous meeting
- 2 To discuss about the admission process.
- 3 To discuss the Academic calendar.
- 4 To discuss the submission of the pending AQAR.

The meeting was chaired by Dr Usha Sakure principal and Chairperson IQAC. The following points were discussed in the meeting.

1. The minutes of the previous meetings were read and confirmed.
2. To discuss about the admission process. - The Committee members discussed in detail about the various ways and methods to be used to increase the admission in the present session. The admission process has to be streamlined and the members of admission Committee will visit the nearby Junior colleges and brochures and flyers will be distributed.
3. To discuss the Academic calendar. - The IQAC Coordinator informed the members that the Institutional calendar is prepared, and necessary changes will be implemented when necessary.
4. To discuss the submission of the pending AQAR. - It was discussed to complete the pending Aqar from 17- 18 and the necessary data required is to be collected and analysed. The decision was taken unanimously by the IQAC members to begin the process. The work was distributed amongst the teachers for the speedy work. The meeting ended with a vote of thanks to the chair.

[Handwritten signature of Dr Meenakshi Wasnik]
Dr Meenakshi Wasnik
IQAC C Ordinator

[Handwritten signature of Dr Usha Sakure]
Dr Usha Sakure
OFFICATING PRINCIPAL
Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.





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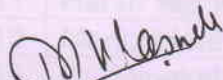
Ref. No.

Date :


Action Taken Report

The action taken report on the decisions of the IQAC meeting held on 15th June 2022. The following actions were taken to implement the decisions of the above-mentioned meetings of the IQAC.

Sr No	Decisions	Action taken
1	Confirmation of the minutes of previous meeting.	The minutes were confirmed
2	To discuss about the admission process.	Admission Committee monitored the entire process and brochures were distributed.
3	To discuss the Academic calendar	The academic calendar was prepared, and necessary changes were made.
4	To discuss the submission of the pending AQAR.	The data was collected and analysed.


Dr Meenakshi Wasnik
IQAC C Ordinator


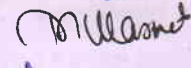



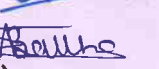





Dr Usha Sakure
OFFICIATING PRINCIPAL
Principal
Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.

- 1 Dr Usha Sakure
- 2 Dr Meenakshi wasnik
- 3 Shri Sachin Chapke
- 4 Dr Naina Dewani
- 5 Dr Yamuna Rewatkar
- 6 Seema Patil
- 7 Ashok Bawne
- 8 Shri K R Pise

- Principal
- IQAC Coordinator
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member





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Ref. No.

Date :

INTERNAL QUALITY ASSURANCE CELL- II

Notice

02/08/2022

The IQAC members are hereby informed that the meeting of the IQAC is scheduled on 6th August 2022 at 11 am in the principal's chamber, to discuss and confirm the proceedings as per the following Agenda.

Agenda

- 1 Confirmation of the Minutes of the previous meeting
- 2 To discuss the Induction programme.
- 3 To discuss the various activities to be undertaken.

Dr Meenakshi Wasnik

IQAC C Ordinator



Dr Usha Sakure

OFFICIATING PRINCIPAL
Principal
Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.

- 1 Shri Sachin Chapke
- 2 Dr Yamuna Rewatkar
- 3 Dr Naina Dewani
- 4 Shri Ashok Bawne
- 5 Seema Patil
- 6 Shri K R Pise

Sachin Chapke
Yamuna Rewatkar
Naina Dewani
Ashok Bawne
S.V. Patil
K.R. Pise





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Ref. No.

Date :

Minutes of the Meeting of IQAC

The meeting of IQAC was held on 6th august 2022 at 11 am in the Principals chamber. The following members were present in the meeting.

1 Dr Usha Sakure	Principal
2 Dr Meenakshi wasnik	IQAC Coordinator
3 Shri Sachin Chapke	IQAC Member
4 Dr Naina Dewani	IQAC Member
5 Dr Yamuna Rewatkar	IQAC Member
6 Seema Patil	IQAC Member
7 Ashok Bawne	IQAC Member
8 Shri K R Pise	IQAC Member

[Handwritten signatures of the members listed in the table]

Agenda

- 1 Confirmation of the Minutes of the previous meeting
- 2 To discuss the Induction programme.
- 3 To discuss the various activities to be undertaken.

The meeting was chaired by Dr Usha Sakure principal and Chairperson IQAC. The following points were discussed in the meeting.

1. The minutes of the previous meetings were read and confirmed.
2. To discuss the Induction programme – It was discussed by the members to take the induction programme for the newly admitted students to make them aware of the rules and regulations of the college and to inform them about the code of conduct that must be followed in the college campus. It was also decided by the members to show a ppt on the activities conducted by the college of the previous year.
3. To discuss the various activities to be undertaken. - It was discussed in detail to carry out the activities of intercollegiate sanskrutik Mahotsav UDAAN to bring out the hidden talents of the students whereby they also get a chance to interact with students at other college and thereby improve and gain confidence. Committee was formed and work was distributed likewise for the smooth conduct of the programme.
4. The meeting ended with a vote of thanks to the chair.

Dr Meenakshi Wasnik

IQAC C Ordinator



Dr Usha Sakure

OFFICIATING PRINCIPAL
Principal
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Ref. No.

Date :

Action Taken Report

The action taken report on the decisions of the IQAC meeting held on 6th august 2022.
The following actions were taken to implement the decisions of the above-mentioned meetings of the IQAC.

Sr No	Decisions	Action taken
1	Confirmation of the minutes of previous meeting.	The minutes were confirmed
2	To discuss the Induction programme	The induction programme for the newly admitted students was conducted on 8 th sepember.
3	To discuss the various activities to be undertaken.	Intercollegiate sanskrutik Mahotsav UDAAN was conducted on 18 th October.
4	Vote of Thanks	The meeting ended with a vote of thanks to the chair.

Dr Meenakshi Wasnik

IQAC C Ordinator



Dr Usha Sakure

OFFICIATING PRINCIPAL
Principal
Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.

- 1 Dr Usha Sakure
- 2 Dr Meenakshi wasnik
- 3 Shri Sachin Chapke
- 4 Dr Naina Dewani
- 5 Dr Yamuna Rewatkar
- 6 Seema Patil
- 7 Ashok Bawne
- 8 Shri K R Pise

- Principal
- IQAC Coordinator
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member

Usha Sakure
Yamuna Rewatkar
Sachin Chapke
Naina Dewani
Seema Patil
Ashok Bawne



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Ref. No.

Date :

Notice- III

05/12/2022

The IQAC members are hereby informed that the meeting of the IQAC is scheduled on 10 th December 2022 at 11 am in the principal's chamber, to discuss and confirm the proceedings as per the following Agenda.

Agenda

- 1 Confirmation of the Minutes of the previous meeting
- 2 To discuss the feedback and student satisfaction survey.
- 3 To conduct Alumni association programme.
- 4 To conduct the community development programme Sankalp.
- 5 To discuss the programmes on gender sensitization.
- 6 To discuss the update of Pending AQAR


Dr Meenakshi Wasnik

IQAC C Ordinator

1 Shri Sachin Chapke


2 Dr Yamuna Rewatkar

3 Dr Naina Dewani

4 Shri Ashok Bawne

5 Seema Patil

6 Shri K R Pise


Dr Usha Sakure

Principal

PRINCIPAL
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Ref. No.

Date :

Minutes of the Meeting of IQAC

The meeting of IQAC was held on 10th December at 11 am in the principals chamber. The following members were present in the meeting.

1 Dr Usha Sakure	Principal
2 Dr Meenakshi wasnik	IQAC Coordinator
3 Shri Sachin Chapke	IQAC Member
4 Dr Naina Dewani	IQAC Member
5 Dr Yamuna Rewatkar	IQAC Member
6 Seema Patil	IQAC Member
7 Ashok Bawne	IQAC Member
8 Shri K R Pise	IQAC Member

Usha Sakure
Meenakshi Wasnik
Sachin Chapke
Naina Dewani
Yamuna Rewatkar
Seema Patil
Ashok Bawne
K R Pise

Agenda


- 1 Confirmation of the Minutes of the previous meeting.
- 2 To discuss the feedback and student satisfaction survey.
- 3 To conduct Alumni association programme.
- 4 To conduct the community development programme Sankalp.
- 5 To discuss the programmes on gender sensitization.
- 6 To discuss the update of Pending AQAR
- 7 Any other matter.

The meeting was chaired by Dr Usha Sakure principal and Chairperson IQAC. The following points were discussed in the meeting.

- 1 The minutes of the previous meetings were read and confirmed.
- 2 It was decided unanimously to conduct the feedback of students, teachers and Alumni on syllabus and its Transaction and the overall development of the institute. It was decided to conduct it at the end of the session in Online mode.



- 3 To conduct Alumni association programme. - It was decided to conduct the Alumni association programme and the data of the students collected was kept in the meeting by the Incharge Shri sachin chapke and the schedule was chalked out to implement it at the earliest.
- 4 To conduct the community development programme Sankalp- The Alcohol anonymous Group under collaboration with our college is active and conducts various programmes. It was decided in the meeting to organize a workshop and contribute our bit to the society under the banner SANKALP. Topics and presentations were discussed and finalized.
- 4 To discuss the programmes on gender sensitization- It was decided to conduct programmes on gender sensitization for the students to make them aware of the various gender issues faced in the society and the ways to eradicate it.
- 5 To discuss the update of Pending AQAR- It was discussed in detail the work under process is satisfactory and will be completed soon. Most of the data is collected for analysis.
- 6 Any other matter- Since no other matter came up in the meeting the matter was resolved and ended with a vote of thanks by the IQAC co Ordinator.


Dr Meenakshi Wasnik

IQAC C Ordinator




Dr Usha Sakure

PRINCIPAL
Principal
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Action Taken Report

Date :

Ref. No.

The action taken report on the decisions of the IQAC meeting held on 10th December 2022. The following actions were taken to implement the decisions of the above-mentioned meetings of the IQAC.

Sr No	Decisions	Action taken
1	Confirmation of the minutes of previous meeting.	The minutes were confirmed
2	Regarding the Feedback and SSS	The Feedback and the SSS was successfully conducted, and the data stored.
3	To conduct Alumni association programme	The Alumni association Meet was conducted on 05/02/23 and 73 students participated in it.
4	To conduct the community development programme Sankalp	The community development programme Sankalp was conducted successfully from 01/02.23 to 08/02/23
5	To discuss the programmes on gender sensitization	Gender sensitization cell conducted three programmes on general awareness regarding the sensitization of girl students on 9 th and 13 th January.
6	To discuss the update of Pending AQAR	It will be completed in the month of April.
7	Any other matter	No Matter came up so vote of thanks was proposed by the IQAC Coordinator.

Dr Meenakshi Wasnik

IQAC C Ordinator



Dr Usha Sakure

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya
Chitnavispura, Mahal, NAGPUR.

- 1 Dr Usha Sakure
- 2 Dr Meenakshi wasnik
- 3 Shri Sachin Chapke
- 4 Dr Naina Dewani
- 5 Dr Yamuna Rewatkar
- 6 Seema Patil
- 7 Ashok Bawne
- 8 Shri K R Pise

- Principal
- IQAC Coordinator
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member

[Handwritten signatures]
S. Patil
A. Bawne



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Ref. No.

Date :


Notice IV

24/04/2022

The IQAC members are hereby informed that the meeting of the IQAC is scheduled on 28th April 2022 at 11 am in the principal's chamber, to discuss and confirm the proceedings as per the following Agenda.

Agenda

- 1 Confirmation of the Minutes of the previous meeting.
- 2 Review of programmes conducted by the college.
- 3 Preparation of the next Years Academic calendar.
- 4 Report on the various visits conducted for students.
- 5 Reports of annual sports programme.
- 6 Conduction of personality development programmes.
- 7 Pending AQAR of NAAC
- 8 Any other matter with the permission of the chair.


Dr Meenakshi Wasnik

IQAC C Ordinator











Dr Usha Sakure
PRINCIPAL

Manoharrao Kamdi Mahavidyalaya
Chitanvispura, Mahal, NAGPUR.

- 1 Shri Sachin Chapke
- 2 Dr Yamuna Rewatkar
- 3 Dr Naina Dewani
- 4 Shri Ashok Bawne
- 5 Seema Patil
- 6 Shri K R Pise
- 7 Shri Pradip Raut







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Ref. No.

Date :

Minutes of the Meeting of IQAC

The meeting of IQAC was held on 28th April at 11 am in the Principals chamber. The following members were present in the meeting.

1 Dr Usha Sakure	Principal
2 Dr Meenakshi wasnik	IQAC Coordinator
3 Shri Sachin Chapke	IQAC Member
4 Dr Naina Dewani	IQAC Member
5 Dr Yamuna Rewatkar	IQAC Member
6 Seema Patil	IQAC Member
7 Ashok Bawne	IQAC Member
8 Shri K R Pise	IQAC Member

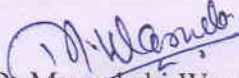
[Handwritten signatures of the meeting members]

Agenda

1. Confirmation of the Minutes of the previous meeting
2. Review of programmes conducted by the college- The coordinator presented a report and detailed analysis of the various programmes undertaken by the college and the members appraised, the in charge of the committees about the various successful implementation of the activities conducted the year round for the overall development of the students.
3. Preparations of the next Years Academic calendar- The IQAC Coordinator informed the members that the tentative Institutional calendar of the next session is already prepared in consultation with the other faculty members and necessary changes will be incorporated as and when required as suggested.
4. Report on the various visits conducted for students- This year the college undertook various visits for the students to give them the industrial exposure and community development programmes. NSS camp was scheduled from 13 feb to 19th feb in nearby village. Dr Naina Dewani NSS Programme Coordinator presented a detailed report before the committee members.
5. Report of annual sports programme- The detailed report on the Annual Sports Yuvarang was presented by Dr kapil Raut and the committee members applauded the efforts in this direction to facilitate inter collegiate sports activities for the students.
6. To conduct Personality development Programme- The regular annual personality development programme Imprint to be conducted at the end of the month. Dr wasnik was made the incharge to conduct it on online mode. The Resource persons and the topics were confirmed.



7. Pending AQAR of NAAC- The pending AQARs for the year 16-17 to 21-22 has been prepared and uploaded on the NAAC portal. This will be submitted in the end of May and IQA process will be initiated in due course of time.
8. Any other matter with the permission of the chair. Since no other matter came up the meeting ended up with vote of thanks.


Dr Meenakshi Wasnik

IQAC C Ordinator




Dr Usha Sakure

PRINCIPAL
Principal
Manoharrao Kamdi Mahavidyalaya
Chitnavispura, Mahal, NAGPUR.

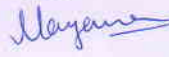
1 Shri Sachin Chapke



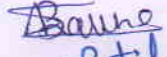
2 Dr Yamuna Rewatkar



3 Dr Naina Dewani



4 Shri Ashok Bawne



5 Seema Patil



6 Shri K R Pise



7. Shri Pradip Raut







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Ref. No.

Action Taken Report

Date :

The action taken report on the decisions of the IQAC meeting held on 28th April 2022. The following actions were taken to implement the decisions of the above-mentioned meetings of the IQAC.

Sr No	Decisions	Action taken
1	Confirmation of the minutes of previous meeting.	The minutes were confirmed
2	Review of programmes conducted by the college	Detailed Reports of all the events were presented and the programmes were conducted successfully.
3	Preparations of the next Years Academic calendar-	The tentative Institutional calendar was prepared and will be displayed on the Notice Board.
4	Report on the various visits conducted for students	Detailed Report was presented and the visits to Orphanage, parle G factory was successfully completed.
5	Report of annual sports programme	Annual sports day Yuvarang was conducted.
6	To conduct personality development programme	IMPRINT The personality development programme was conducted
6	Pending AQAR of NAAC-	The process is almost near to completion.
7	Any other matter with the permission of the chair.	Since no other matter came up the meeting ended with vote of thanks.

Dr Meenakshi Wasnik

IQAC C Ordinator



Dr Usha Sakure

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya
Chitnavispura, Mahal, NAGPUR.

- 1 Dr Usha Sakure
- 2 Dr Meenakshi wasnik
- 3 Shri Sachin Chapke
- 4 Dr Naina Dewani
- 5 Dr Yamuna Rewatkar
- 6 Seema Patil
- 7 Ashok Bawne
- 8 Shri K R Pise

- Principal
- IQAC Coordinator
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member
- IQAC Member

Dr Usha Sakure
Dr Meenakshi Wasnik
Shri Sachin Chapke
Dr Yamuna Rewatkar
Seema Patil
Ashok Bawne