

# Manoharrao Kamdi Mahavidyalaya

Accredited by NAAC, Bangalore

(ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

Chitanvispura, Mahal, Nagpur- 440032

Principal Rest.: 9765800011 Website: https://mancharraokamdi.edu.in Email: mancharraokamdi@gmail.com

31/03/22

Ref. No.

Date:

#### NOTICE

A meeting of the IQAC is scheduled on 2<sup>nd</sup> April 22 at 10.00 a.m. in the Principal's chamber. All the members are hereby informed to attend it without fail to discuss and confirm the proceedings as per the given agenda.

#### Agenda:

- 1. Confirmation of the agenda of the last meeting.
- 2. To conduct seven days personality development certificate course.
- 3. To conduct programmes for the preparation to face competitive examinations.
- 4. To conduct workshop on skill development.
- 5. To conduct sports day yuvarang.
- 6. To conduct a book exhibition
- 7. To conduct a session on intellectual property rights under cluster initiative.
- 8. To conduct national online webinar to celebrate Azadi kaa Amrut Mahotsav.
- 9. Any matter with the permission of the chair.
- 10. To discus the feedback & mentor Mentee Reports

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1 Dr Usha sakure

2 Dr Meenakshi Wasnik

3 Shri sachin chapke

4 Dr Yamuna Rewalkar

5Dr Naina Dewani

6 Shri ashok Bawne

7 Surekah Manohar

8 Seema Patil

9 Shri K r pisc.

10 Divya Rajurkar.

Chairperson

Coordinator

Co Cordinator

Member

Member

Member

Member

Member

Member

Member

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya
Chitnavispura, Mahal, NAGPUR.



# Manoharrao Kamdi Mahavidyalaya

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(ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

Chitanvispura, Mahal, Nagpur- 440032

Principal Rest. : 9765800011 Website : https://mancharrackamdi.edu.in Email : mancharrackamdi@gmail.com

Ref. No.

Date:

#### MINUTES

The IQAC meeting was held on 2nd April at 10,00 a.m in the office of the Principal. The steering committee members and IQAC members attended the meeting. Following minutes were confirmed by the chair. The following members were present.

#### Members:

1. Dr. Usha Sakure

2. Dr. Meenakshi Wasnik

3. Dr. Yamuna Rewatkar

Dr. Nayana Dewani

Mr. Sachin Chapke

Surekha Manohar

Divya rajurkar

Ashok bawne

Seema Patil

10. K.R Pise.

## 1. Confirmation of the agenda of the last meeting.

1. Confirmation of Minutes of last meeting. The minutes of the previous IQAC meeting were confirmed and passed.

# 2 To conduct seven days personality development certificate course.

The college organizes Online Certificate course "IMPRINT" on Personality Development and the date and time was fixed for the same. The principal shortlisted the resource persons with suitable topics and fixed the dates and suitable timings for the online programme and mentioned that it will be undertaken as a cluster initiative under collaboration of other colleges. Dr Meenakshi wasnik will be the Co Ordinator of the event.

### 3 To conduct programmes for the preparation to face competitive examinations.

It was decided by the members of the committee that some programmes should be organized on how to crack the competitive examination for the students. It will help the students to adopt innovative techniques and develop their ideas and skills. An outline was chalked for the same.

### 4 To conduct workshop on skill development in offline mode.

As the covid restrictions have been relaxed and its high time that some offline activities should be conducted to bring the students back to the campus and the best thing would be to conduct skill based programmes. Hence, it was decided to organize skill development programmes not only for our students but also the students at nearby colleges like Cp and Berar, and Shri Niketan. A committee was formed to initiate the dialogue and invite the students for the same.

#### 5 To conduct sports day yuvarang

Every year the college conducts sports event under "YUVARANG", but due to Covid restrictions it couldn't materialize last year, so attempt to be made to organize it in the college premises with specific indoor and outdoor games and the event would be intercollegiate so as to attract students from other colleges and give our students the chance of interaction to boost their confidence. Four students were given the responsibility to handle the event under the guidance of the teachers. Shri bawankule of night college was given the responsibility to handle the nitty gritty of the event as our college do not have a regular sports teacher.

#### 6 To conduct a book exhibition.

Keeping in the view 75 years of independence a book Exhibition will be organized to showcase the vast variety of books in our college Library depicting the importance of the topic and try to get maximum footfalls from the nearby adjoining areas.

### 7 To conduct a session on intellectual property rights under cluster initiative.

It was decided to organise programme under cluster initiative.

### 8 To discuss the prospective plan of next year.

The members suggested to prepare the prospective plan of the next year which should include more books in the library, improve infrastructure facilities arrange industrial trips, preparation of Academic calendar and hold NSS camp and to approve the same in the College Development Committee.

# 9 Any other matter with the permission of the chair.

The meeting ended with vote of thanks.

 The Feedback & Mentor Mentee Report war Shared in the Meting for analyses & the Committee approved it.

Man PRINCIPAL

Chiti, J. Mahai, NAGPUR.



# Manoharrao Kamdi Mahavidyalaya

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# (ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

Chitanvispura, Mahal, Nagpur- 440032

Principal Resi.: 9765800011 Website: https://manoharraokamdi.edu.in Email: manoharraokamdi@gmail.com

Ref. No.

Date:

## Action taken Report.

The action taken Report on the decisions of the IQAC meeting held on 2nd April 2021.

The following actions were taken to implement the decisions of the above-mentioned meeting of IQAC

| Sr no | Decisions  | Action taken  |
|-------|--|---|
| 1     | To confirm the minutes of the meeting  | Minutes were confirmed.   |
| 2     | To conduct seven days personality development certificate course.                | Soft skill programme under IMRINT was conducted.  |
| 3     | To conduct programmes for<br>the preparation to face<br>competitive examinations | Programme on how to make<br>a successful career was<br>organized.   |
| 4     | To conduct workshop on skill development   | Workshop of seven days was conducted under the Entrepreneur development cell of the college.              |
| 5     | To conduct sports day yuvarang.  | Sports day was arranged and intercollegiate indoor and outdoor competitions held in the college premises. |
| 6     | To conduct a book exhibition   | Book Exhibition was arranged  |
| 7     | To conduct a session on intellectual property rights under cluster initiative    | Intellegenal property rights  |

| - 8 | To discuss the prospective | It was discussed and sought                                |
|-----|----------------------------|--|
|     | plan of Next year.         | approval of the same in the College Development committee. |

Manoharrao | Mar

Chitnav.spur

Mahavidyalaya

coordinator

IDr Úsha sakure

2 Dr Meenakshi Wasnik

3 Shri sachin chapke

4 Dr Yamuna Rewatkar

5Dr Naina Dewani

6 Shri ashok Bawne

7 Surekah Manohar

8 Seema Patil

9 Shri K r pise.

10 Divya Rajurkar.

Chairperson

Co Cordinator

Member

Member

Member

Member

Member

Member

Member.

Coordinator



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Ref. No.

Date:

08/01/22

#### NOTICE

A meeting of the IQAC is scheduled on 11 th January 22 at 10.00 a.m. in the Principal's chamber. All the members are hereby informed to attend it without fail to discuss and confirm the proceedings as per the given agenda.

#### Agenda:

- 1. Confirmation of the agenda of the last meeting.
- 2. To conduct marathi bhasha pandharwada and Marathi Gaurav Diwas.
- 3. To conduct online Ba and Bcom sem iv course for all subjects.
- 4. To carry on the activities under the NSS cell.
- 5. To organize programmes for students to face competitive examinations.
- . 6. To celebrate seven decades of Independent india.
  - 7. Any matter with the permission of the chair.

Signatures:

1 Shri sachin chapke

4 Dr Yamuna Rewatkar

45Dr Naina Dewani

6 Shri ashok Bawne

7 Surekah Manohar

8 Seema Patil

9 Shri K r pise.

Co Cordinator

Member

Member

Member

Member

Member

010

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya Chitnavispura, Mahal, NAGPUR.



# Manoharrao Kamdi Mahavidyalaya

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#### (ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

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#### MINUTES

Rel. No.

Date :

The IQAC meeting was held on 11th January 22 at 10.00 a.m. in the office of the Principal. The steering committee members and IQAC members attended the meeting. Following minutes were confirmed by the chair. The following members were present.

#### Members:

- 1. Dr. Usha Sakure
- 2. Dr. Meenakshi Wasnik
- 3. Dr. Yamuna Rewatkar
- 4: Dr. Nayana Dewani
- 5. Mr. Sachin Chapke
- 6. Surekha Manohar
- Divya rajurkar
- 8. Ashok bawne
- 9. Seema Patil.

10. K R Pise

Nole .

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### Confirmation of the agenda of the last meeting.

1. Confirmation of Minutes of last meeting. The minutes of the previous IQAC meeting were confirmed and passed.

## 2 To discuss To conduct marathi bhasha pandharwada and Marathi Gaurav Diwas.

It was discussed y the members that some programmes on Marathi bhasha pandharwada to be organised for the students to create interest for the state language and how to compose poems in this language. Surekha Manohar was given the responsibility to organize it.

### 3 To conduct online Ba and Bcom sem iv course for all subjects.

It was decided to conduct online courses for the students of BA II Sem iv for all the subjects. All the faculties were addressed by the Principal and guidelines were provided as to how to carry out the activity and which colleges to be included in the cluster. A detailed discussion was followed abd dates were finalized for the same.

4 To carry on the activities under the NSS cell.

Nutrition and gender Issues are the main concern at present scenario and hence all the members unanimously agreed to conduct programmes under NSS to initiate the students and make them aware of the issues.

5 To organize programmes for students to face competitive examinations.

The competitive exams help to determine the career path, as getting success in these exams need lots of grooming and preparations, this improves knowledge and skills, which helps in boosting their confidence required in a broader context. It was thereby discussed to organize programmes for the students for the same. Shri sachin chapke was made the co-ordinator of the Programme.

6 To celebrate seven decades of Independent india

In order to reflect on the India of yesterday, today and tomorrow Seven decades of Independent India should be celebrated and glorified. Keping this in view some programmes should be undertaken in this regard. An outline was prepared to implement the ideas in terms of interdisciplinary discourse. Shri sachin Chapke was made the Co Ordinator of the programme and was given the full liberty to chalk, organize and implement the programme under collaborative activity.

7 Any other matter with the permission of the chair.

The meeting ended with vote of thanks,

PRINCIPAL

Manoharrao Kamdi Mahavidyalaya Chitnavispura, Mahal, MAGPUR.



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Ref. No.

Date:

## Action taken Report.

The action taken Report on the decisions of the IQAC meeting held on 11th January 2022

The following actions were taken to implement the decisions of the above mentioned meeting of IQAC

| Sr no | Decisions  | Action taken  |
|-------|--|---|
| 1     | To Confirm the minutes   | Minutes of the last meetings were confirmed.  |
| 2     | To conduct marathi bhasha<br>pandharwada and Marathi<br>Gaurav Diwas | Marathi Bhasha sanwardhan<br>pandharwada was organized<br>and various programmes<br>were conducted. |
| 3     | To conduct online Ba and<br>Bcom sem iv course for all<br>subject    | Programme was organized under the cluster initiative.   |
| 4     | To carry on the activities under the NSS cell.                       | Activities were conducted on save earth and avoid pollution.  |
| 5     | To organize programmes for students to face competitive examinations | Two webinars were conducted for voters awareness.   |
| 6     | To celebrate seven decades of independent India.                     | Organized by the Political science Department under the cluster initiative.                         |

1 Dr Usha sakure

2 Dr Meenakshi Wasnik

3 Shri sachin chapke

4 Dr Yamuna Rewatkar

45Dr Naina Dewani

6 Shri ashok Bawne

7 Surekah Manohar

8 Seema Patil

9\_Shri K r pise.

Chairperson

Co Cordinator

Member

Member

Member

Member

Member

Coordinator

Member



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Ref. No.

Date:

15 /10/2021

#### NOTICE

A meeting of the IQAC is scheduled on 18th oct 2021 at 10.00 a.m. in the Principal's chamber. All the members are hereby informed to attend it without fail to discuss and confirm the proceedings as per the given agenda.

#### Agenda:

- 1. Confirmation of the agenda of the last meeting.
- 2. To conduct various programmes for political awareness amongst the students.
- 3. To conduct online classes under cluster initiative of RTM, Nu.
- To hold Intercollegiate programmes for the students.
- 5. To discuss to undertake various NSS activities.
- 6. Regarding NAAC preparations
- 7. Any matter with the permission of the chair.

Signatures:

2 N. H. Densolni

3 4. IN Remodiers
4 Ashak Bawane

5 Seema Patil

7 Svietha Manohaz

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PRIMATEPAL

Manoharrao Kamdi Mahavidyalaya Chitnevispura, Mahal, NAGPUR.



# Manoharrao Kamdi Mahavidyalaya

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Ref. No.

Date:

#### MINUTES

The IQAC meeting was held on 18th October 21 at 10.00 a.m in the office of the principal. The steering committee members and IQAC members attended the meeting. Following minutes were confirmed by the chair. The following members were present.

#### Members:

- 1. Dr. Usha Sakure
- 2. Dr. Meenakshi Wasnik
- 3. Dr. Yamuna Rewatkar
- 4. Dr. Nayana Dewani
- 5. Mr. Sachin Chapke
- 6. Surekha Manohar
- 7. Divya rajurkar
- 8. Seema patil
- 9. Ashok bawne
- 10. KR pise.

# Sylatil

# Confirmation of the agenda of the last meeting.

- 1. Confirmation of Minutes of last meeting. The minutes of the previous IQAC meeting were confirmed and passed.
- 2 To discuss To conduct various programmes for political awareness amongst the students.

Student are the ones who will become the leaders of the nation in future hence, it is very significant for them to understand the current political system and awareness should be created amongst them. It was thereby discussed to conduct programmes for the same.

# 3 To conduct online classes under cluster initiative of RTM, Nu

It was discussed by the members to hold online lectures for sem iii students forming cluster amongst the other colleges under Nagpur university.

# 4 To hold Intercollegiate programmes for the students.

Intercollegiate programmes lift the spirit of the students and helps to develop the confidence amongst the students. Keeping this in view several competitions should be arranged for them. It was decided to hold slogan, poster competitions.

### 5 NSS Activities to be conducted.

It was decided to conduct various programmes for the students under the community engagement services and remember the great personalities who dedicated their lives for the nation. This will inculcate the spirit of patriotism amongst the students.

### 6 Regarding NAAC preparations.

It was discussed by the members to prepare the data and reports of the programmes taken under NAAC and need to be uploaded on the website. Reports of the Webinars need to be prepared and data templates to be filled by the Co-ordinator of respective webinars and links to be stored separately to include in AQAR of 2021-22. Geo tagged photographs to be stored securely. Principal gave directions to Dr. Mecnakshi Wasnik, Dr. Yammuna Rewatkar, Dr. Nayana Dewani and Mr. Sachin Chapke to execute the same and to upload the agar as soon as it is approved by the college Development Committee.

# 7 Any other matter with the permission of the chair.

The meeting ended with vote of thanks.

PRINCIPAL PRINCIPAL Ianoharrao Kamdi Mahavidyalaya Chimavispura, Mahal, NAGPUR,



# Manoharrao Kamdi Mahavidyalaya

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### (ARTS & COMMERCE) JUNIOR & SENIOR COLLEGE

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Ref. No.

## Action taken Report.

Date:

The action taken Report on the decisions of the IQAC meeting held on 18th Oct 2021.

The following actions were taken to implement the decisions of the above-mentioned meeting of IQAC

| Sr no | Decisions   | Action taken  |
|-------|---|---|
| 1     | To confirm the minutes of the meeting                                       | Minutes were confirmed,   |
| 2     | To conduct various programmes for political awareness amongst the students. | Programme on Voters day was organised and competitions on the topic were undertaken and voters registration camp was organized. |
| 3     | To conduct online classes<br>under cluster initiative of<br>RTM,Nu          | Online classes on all subjects were held under cluster initiative of RTM,Nu.  |
| 4     | To hold Intercollegiate programmes for the students                         | Intercollegiate poetry recitation programme was held under Marathi bhasha pandharwada.  |
| 5     | To discuss to undertake various NSS activities                              | Various community development programmes under Nss activities were organized for the students.                                  |
| 6     | Regarding NAAC preparations   | Reports and Geotagged photographs were stored, and necessary preparation were made to finalize the agar.                        |

#### Coordinator

1Dr Usha sakure

2 Dr Meenakshi Wasnik

3 Shri sachin chapke

4 Dr Yamuna Rewatkar

45Dr Naina Dewani

6 Shri Ashok Bawne

7 Surekha Manohar

8 Seema Patil

9 Shri K r pise.

10 Divya Rajurkar.

Chairperson

Coordinator

Co Cordinator

Member

Member

Member

Member

Member

Member

Member.

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Ref. No.

Da30/07/2021

#### NOTICE

A meeting of the IQAC is scheduled on 2<sup>nd</sup> august 2021 at 10.00 a.m. in the Principal's chamber. All the members are hereby informed to attend it without fail to discuss and confirm the proceedings as per the given agenda.

#### Agenda:

- 1. Confirmation of the agenda of the last meeting,
- 2. To discuss the admission process.
- 3. To Prepare University Exam Committee from the year 2021
- 4. To hold Intercollegiate programmes for the students.
- 5. To discuss to undertake various NSS activities.
- To conduct career development Programme.
- 7. To discuss to undertake webinar on various issues for the students.
- 8. To discuss the activities to be taken for NAAC
- 9. To discuss the collection of articles for college Magazine.
- 10. Any matter with the permission of the chair.

Signatures:

15. D Charples 2 MH Decesari 3 Y. M. Rewidiums 4 Ashak Bawane

4 Ashok Bawane 5 Seema Patil

PRINCIPAL

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# Manoharrao Kamdi Mahavidyalaya

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Principal Rest. : 9765800011 Website : https://manoharraokamdi.edu.in Email : manoharraokamdi@gmail.com

Ref. No.

#### MINUTES

Date:

The IQAC meeting was held on 2nd august 21 at 10.00 a.m in the office of the Principal. The steering committee members and IQAC members attended the meeting. Following minutes were confirmed by the chair. The following members were present.

#### Members:

Dr. Usha Sakure

Dr. Meenakshi Wasnik (

3. Dr. Yamuna Rewatkar

4. Dr. Nayana Dewani

Mr. Sachin Chapke

1. Confirmation of the agenda of the last meeting.

1. Confirmation of Minutes of last meeting. The minutes of the previous IQAC meeting were confirmed and passed.

#### 2. To discuss the admission process.

It was discussed by the committee that admission to B. Com and B.A. courses would be made strictly on merit and in the priority laid down by the University Admission Committee Dr. Usha Sakure gave instructions to the members that admissions for the academic year has been extended due to covid. The committee came up with the suggestions that students need to be advised to refer to notifications by University of Nagpur regarding the schedule of admissions. Prospectuses need to be distributed by visiting to various Junior colleges. Dr. Meenakshi Wasnik and Mr. Sachin Chapke were given the charge to oversee the admission committee process.

### 3.To Prepare University Exam Committee from the year 2021.

It was discussed in the meeting that there is a need to prepare a body of examination Committee to conduct examinations and make policy decisions in regard to organizing and

holding examinations, improving systems of examinations, moderations, etc. and also preparing a schedule of examinations and declaring the results. In this regard, Dr. Usha Sakure nominated the names of the Examination committees. She appointed Dr. Meenakshi wasnik as the University Examination In charge along with Dr Yamuna Rewatkar and Shri Sachin Chapke who would be responsible to carry out exam related works.

Examination committee

Incharge- Dr Meenakshi wsanik

Member-Shri sachin Chapke

Member- Dr naina dewani

. Member- Dr Yamuna rewatkar.

Member- shri ashok Bawne:

#### 4 To conduct intercollegiate competitions.

It was decided to conduct various intercollegiate competitions for the students which would keep them engaged and enhance their knowledge as well. Duties were assigned to the in charge of various competitions.

#### 5 To discuss to undertake various NSS activities.

It was discussed by the committee that due to the brutal exposure of COVID-19 Pandemic and due to the restrictions imposed by the Maharashtra government, there should be an alternative to continue learning as well as to serve the society as a civil citizen. Therefore, It was decided to serve the grief stricken society, under the banner of NSS and various activities to be undertaken to implement a mechanism for National Service activities including students training, promotion of student development related with social events within and outside the college and organize various camps and celebrate poshan meah by distributing nutrition kits to the needy.

#### 6 To discuss to conduct career-oriented Courses.

Career and job opportunities are the talk of the young students, hence there is the need to hone their skills so that they become job ready. Keeping this in view, the college should take some initiatives to provide them a platform for the future prospects in their career and it was decided to rope in some extra talented resource persons for this quality issue.

#### 7 To discuss to undertake Webinar.

It was discussed that a webinar provides an interests and informative platform for students to deliver the valuable content and to create awareness towards the outer world. The ideas were very well received by the members. Dr. Usha Sakure chalked out a plan to undertake webinars for student's cognitive development and due to covid restrictions online webinars to be undertaken under various subject heads and capacity building programmes for the students.

#### 8 To discuss the activities of NAAC

It was discussed by the members to prepare the data and reports of the programmes taken under NAAC and need to be uploaded on the website. Reports of the Webinars need to be prepared by the Co-ordinator of respective webinars and links to be stored separately to include in AQAR of 2021-22. Principal gave directions to Dr. Meenakshi Wasnik, Dr. Yamnuna Rewatkar, Dr. Nayana Dewani and Mr. Sachin Chapke to execute the same.

#### 9 To discuss the preparation of annual Magazine.

It was discussed by the committee that Publication of the College magazine is needed to record the curricular and extra-curricular journey of the College and to reflect the talent of students and their creative potential. Keeping this in view, the principal Dr. Usha Sakure nominated Dr. Meenakshi Wasnik as an editor of the magazine for English column, and faculties from chb will carry out for marathi language. It was discussed that articles from teachers and students need to be collected; various activities of the college need to be framed up to publish in the magazine. Dr. Yamuna Khobragade, Mr. Sachin Chapke, Dr. Nayana Dewani were given charge to collect the articles from the students and teachers.

#### 10Any other matter with the permission of the chair.

The meeting ended with vote of thanks.

PRINCIPAL Mancharrao Kamdi Mahavidyalaya Chilestingura, Mahal MAGPUR,



# Manoharrao Kamdi Mahavidyalaya

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Ref. No.

Date:

# Action taken Report.

The action taken Report on the decisions of the IQAC meeting held on 2<sup>nd</sup> August 2021.

The following actions were taken to implement the decisions of the above-mentioned meeting of IQAC.

| Sr  | Decisions  | Action taken  |
|-----|--|---|
| 1   | Confirmation of the agenda of the last meeting                     | Confirmation of the Agenda of last meeting was done.  |
| 2   | To discuss the admission process                                   | The admission committee process was completed successfully by the committee and report submitted.                           |
| 3   | To Prepare University Exam<br>Committee from the year 2021         | University exam committee was made, and necessary arrangements were done to conduct the online exams as per RTM, Nu norms.  |
| 4   | To hold Intercollegiate programmes for the students                | Various programmes like poster slogan competition, ppt, essay, drawing, were conducted for the students all the year round. |
| 5   | To discuss to undertake various NSS activities                     | Various programmes like tree plantation,<br>nutrition, anaemia, save earth, suraksha saptah,<br>covid camp etc.             |
| 6 - | To conduct career development<br>Programme                         | Webinars on competitive exams and successful career was conducted.  |
| 7   | To discuss to undertake webinar on various issues for the students | Online webinars on all subjects were conducted.   |

| 8 | taken for NAAC   | Separate files were made of each criterion with reports and substantial evidence to be uploaded and the work of pending Aqar was initiated. |
|---|--|---|
| 9 | To discuss the collection of articles for college Magazine | Articles were collected for publication of annual magazine.   |

### Principal

#### Coordinator

Chairperson 1 Dr Usha sakure Coordinator 2 Dr Meenakshi Wasnik Co Cordinator 3 Shri sachin chapke Member 4 Dr Yamuna Rewatkar Member 45Dr Naina Dewani 6 Shri ashok Bawne Member Member 7 Surekah Manohar Member 8 Seema Patil

Member

Ilda

9 Shri Kr pise.